

We are greatly in need of a Seasonal Recreation Supervisor (Memorial Day – Labor Day). The ideal candidate would already have some hospitality or recreation experience under their belt, even if only seasonally. We are looking for an energetic, enthusiastic Junior or Senior student who is looking to hone their leadership skills and creativity, while also having fun!

Do you know of any students who might fit this description and would be interested in spending their summer near Austin (housing is not provided)? If so, could I ask that you please direct them to apply only [Hyatt.com/careers](https://hyatt.com/careers) (Search Location: Bastrop) or to reach out to me directly at my contact information below?

Thank you in advance for any assistance you can provide. We are so proud and thankful to partner with Texas A&M, and the RPTS department in particular.

Warm Regards,

Find **your** Lost Pines Moment,

**Whitney Curry**  
*Human Resources Assistant Manager*

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### **Seasonal Recreation Supervisor | Hyatt Regency Lost Pines**

The Recreation Supervisor assists in managing the overall operations of the Recreation Department within the hotel. These activities include but are not limited to supervising the beach, pool, child activities, and coordinating the Camp Hyatt program as well as having general management responsibilities of interviewing, scheduling and counseling employees. The Recreation Supervisors are expected to manage the staff on the floor and ensure the shift runs smoothly. They oversee any guest or employee related concerns if necessary and ensure that all the appropriate Hyatt policies are followed at all times. They are the eyes, ears and hands of the department management and as such they are always expected to lead by example.

### **Expectations and Responsibilities:**

- ☐ Complete all duties to open and/or close recreation for the day.
- ☐ Ensure that the staff is present, dressed in the full appropriate uniform and pre-shifted prior to the start of their shift.
- ☐ Create and distribute the daily staff rotation. Ensure that through-out the shift the staff follows the rotation and break schedules.
- ☐ Ensure that the all recreation areas are kept clean stocked and are attended to each day and through-out their shift.
- ☐ Post room charges to guest rooms for recreation retail, activity and Camp Hyatt charges.
- ☐ Handle guest concerns should they arise and enter situations into the We Care.
- ☐ Ensure that all staff is following appropriate safety procedures at all time, and are working in a safe work environment.
- ☐ Monitor inventory and order recreation supplies.
- ☐ Lead, set example, oversees, and pre-shift recreation attendants.
- ☐ Ensure that Camp Hyatt's scheduling and availability is checked throughout shift.

- ☐ Ensure that all staff remains polite, courteous and hospitable with a “YES” attitude while working with each other and our guests.
- ☐ Experience in customer service preferred.
- ☐ This is a seasonal position with an expected end date of September 2019.

**Qualifications:**

- ☐ Must be 18 years of age or older.
- ☐ May Require CPR/ First Aid
- ☐ Recreation experience is preferred.
- ☐ Ability to lift and push 50 lbs
- ☐ Must have a valid driver’s license with a clean driving record