



CITY OF COLLEGE STATION
invites applications for the position of:

Recreation Assistant

SALARY: \$8.00 /Hour

OPENING DATE: 01/04/18

CLOSING DATE: Continuous

DESCRIPTION:

Responsible for the supervision of recreation activities for various Parks and Recreation Department programs, facilities and events under the direction of a department supervisor. Assist with planning, organizing and implementing recreation programs.

PRINCIPAL DUTIES:

1. Meet and greet the public and serve customers.
2. Ensure and instruct patrons in the proper use of all equipment, supplies, and facilities.
3. Provide responsible safety measures and adequate supervision of patrons during indoor and outdoor recreational activities.
4. Inspect all equipment and supplies used daily and report any needed repairs to the Recreation Supervisor.
5. Teach and enforce all rules and regulations of activities, games and /or facility. Conduct all disciplinary procedures in a timely manner, making a reasonable effort to contact an on-duty Recreation Supervisor and parents/guardians of the patron if s/he is a minor.
6. Perform other duties as assigned.

QUALIFICATIONS:

Required:

Experience working with youth and people of diverse backgrounds. Available to work weekends and evenings. Ability to work with only general direction and with minimal supervision. Excellent interpersonal skills.

An Equal Opportunity and Military Friendly Employer
APPLICATIONS MAY BE FILED ONLINE AT:
<http://csjobs.cstx.gov>

Position #1800873
RECREATION ASSISTANT
AF

1101 Texas Avenue
College Station, TX 77840
979-764-3517

recruiting@cstx.gov

Recreation Assistant Supplemental Questionnaire

- * 1. Are you able to work with only general direction and with minimal supervision?

Yes No

* 2. Are you available to work weekends and evenings as specific to the assigned program?

Yes No

* 3. What additional knowledge & experience do you possess that would facilitate your success in performing the essential duties of this position?

* Required Question