



2017 LIVESTOCK AND AGRICULTURE INTERNSHIP OPPORTUNITIES

POSITIONS AVAILABLE:

- Ag/Livestock Educational Events
- Ag/Livestock Youth Development Contests
- Ag/Livestock Equestrian Assistant
- Ag/Livestock Office and Entry Assistant

PROPOSED DATES: Annually, Mid July – beginning of November (with flexibility on both ends)

OVERALL APPLICANT QUALITIES REQUIRED:

- Be a motivated, self-starter, capable of working independently and with other staff members to ensure accurate and timely handling of all tasks assigned
- Be personable with co-workers, exhibitors, other State Fair employees and the general public both in person and while handling telephone inquiries
- Be a Team Player; exhibiting flexibility in daily assignments; capable of multi-tasking on a moment's notice
- Be able to organize events from start to finish being attentive to details necessary to complete tasks in a timely and efficient manner.
- Be accomplished in use of basic software systems – Microsoft Outlook, Word and Microsoft Excel a must. Individual will be instructed to use data entry software currently being utilized.

SUMMARY:

- Paid position, works in close association with all aspects of Agriculture/Livestock Department activities. Interns will gain overall knowledge of steps/procedures involved in hosting Livestock/Horse Shows including, but not limited to contest coordination, data entry, show presentations/operations/media coordination and customer service.

REPORTS TO: Livestock Manager

FOR MORE INFORMATION, CONTACT:

State Fair of Texas
MaKayla Cromwell, Livestock Manager
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Dallas, TX 75315
214-421-8723
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To apply, please send your resume and cover letter to the contact information listed above by May 15, 2017. Thank you for your expressed interest!