

Mock Agenda for Fall Leadership Advisory Board Meeting

Use this worksheet to make sure the objectives of the spring meeting are met.

Date of meeting: _____

Location of meeting: _____

LAB Members in attendance: _____ Guests in attendance: _____

1. Call to order.....President
2. Read and approve minutes from previous meeting.....Secretary
3. Guest Speaker – Chamber Exec, School Admin, etc.....All
4. Receive updates on next years planned program efforts in county.....CEA's
5. Community Development Program Plans for next year.....President
6. Discuss County Budget progress and advocacy needs.....President
7. Plans for Winter Volunteer Recognition event.....All
8. Other business as needed (specific items).....All
9. Set date for winter meeting.....President