



This agreement is between _____ in _____ County, Texas and Texas 4-H, Inc.
Chartered Organization Chartering County
 Chartered Organization EIN: _____ Mailing Address, City & Zip Code: _____

The purpose of the 4-H program is to provide meaningful opportunities for youth and adults to work together in a learn-by-doing program while creating sustainable communities and helping youth become productive members of society. This is accomplished within five primary areas including leadership/citizenship, agriculture & livestock, family & community health, natural resources, and STEM. The educational programs help youth develop inquiring minds, learn practical skills, strengthen decision making abilities, develop youth-adult partnerships, improve communications and interpersonal relationships, and ultimately share their skills and experience in leadership roles. Through hands-on, learn-by-doing activities, youth establish real-life goals and develop important life skills.

The Chartered Organization, as a duly constituted organization under Texas 4-H, Inc. that serves youth and is guided by adult volunteer leaders, wishes to use the program of 4-H and the 4-H name and emblem to further the development of the youth it supports. The club/group provides the support and service it needs to further the mission and purpose of 4-H. 4-H programs, through clubs/groups, are available in every county in Texas. The county 4-H office of the Texas A&M AgriLife Extension Service provides the administration of all 4-H clubs/groups in the county for which they are assigned and responsible.

The Chartered Organization agrees to: (Club Manager - Please initial each line in agreement)	
___ Use the 4-H program to further the purposes of 4-H.	___ Follow and abide by all Texas 4-H Inc. chartering rules and requirements as outlined in the Texas 4-H Chartering Instructions published by Texas A&M AgriLife Extension Service, as it relates to:
___ Use the 4-H program to develop youth leadership, life skills, and service to community.	Charter Application
___ Conduct programs in accordance with Texas A&M AgriLife Extension Service and Texas 4-H Youth Development Program rules and guidelines.	Charter Agreement
___ Provide equal opportunities in programs and activities, and education to all persons regardless of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation, or gender identity.	Bylaws or Standing Rules
___ Use the 4-H name and emblem in accordance with 4-H policies.	Employer Identification Number
___ Be administered locally by the county 4-H office of the Texas A&M AgriLife Extension Service.	Banking and Financial Institutions
___ Follow all rules and requirements of adult volunteer service to youth in accordance with Extension Volunteer Standards outlined by Texas A&M AgriLife Extension Service.	Financial Accountability & Reporting
___ Follow and abide by the most current Texas 4-H Financial Management Guidelines.	Other Club/Group Charter Requirements
	___ Secure adequate and appropriate meeting facilities for the club/group to facilitate the implementation of the 4-H program of this Chartered Organization.
	___ Surrender all financial assets held in financial institutions and property/inventory assets upon dissolution of the Chartered Organization to the county Extension agent or representative.

2023-2024 TEXAS 4-H CLUB/GROUP CHARTER AGREEMENT (Page 2)

As a recognized and chartered club/group under Texas 4-H Inc., the following bylaw articles are required and understood to be non-negotiable articles for every Texas 4-H club/group. ***The following articles have been included in the current club/group's bylaws and are recognized as rules for the club/group whether written or not written within the published document. If contradictions exist within charter documents, the following Articles supersede all other documents.***

ARTICLE VIII: FISCAL ACCOUNTABILITY

The 4-H club/group shall adhere to all guidelines related to financial accountability as outlined in the Texas 4-H Youth Development 4-H Club Financial Management Rules and Guidelines.

ARTICLE IX: CLUB DISBANDMENT

Upon the disbandment of the club, all real property, including money, equipment and land shall become the property of the County 4-H Program for care and disposition and authorizes the Texas A&M AgriLife Extension Service and County Extension Agent(s) full rights to access bank records, bank funds, and all other banking authority. This also applies to all inventory and assets acquired by and/or owned by this organization. The last official duty of the club's manager shall be to affect the transfer of club property and to turn over club records to the County Extension Agent or other Extension designees.

ARTICLE X: AMENDMENTS

These bylaws may be amended at any regular meeting of the club by a two-thirds vote of the members present, provided that the proposed amendments have been presented to the club in writing and filed with the secretary at the previous meeting of the club. Amendments must not conflict with the basic 4-H philosophy or the Texas 4-H Club/Group Charter Agreement. These amendments are effective upon the affirmative vote of the members present.

Club/Group Agreement: This Club/Group Charter may be revoked at any time by an official representative of Texas A&M AgriLife Extension Service directly responsible for administering the 4-H program covered by this Charter. This authorizes the Texas A&M AgriLife Extension Service employee (below) or their representative full access to retrieve banking records, funds, and authority of any financial institution accounts (checking, savings, investments, etc.) held by this Chartered Organization. Furthermore, by submitting this charter agreement, we understand and agree that the Chartered Organization will follow the standard Texas 4-H Club bylaws.

We further agree that our Club/Group bylaws can in no way contradict the standard Texas 4-H Club bylaws, nor can they violate the Texas 4-H Rules and Guidelines.

1. Signature: _____ Printed Name: _____ Title: _____ Date: _____
Club Manager or Adult Volunteer Leader directly involved with the club.

2. Signature: _____ Printed Name: _____ Title: _____ Date: _____
Signature Authority of Financial Accounts of Chartered Organization (Someone on the signature card other than the person signing on line 1)

Approved by:

3. Signature: _____ Printed Name: _____ Title: _____ Date: _____
County Extension Agent, Texas A&M AgriLife Extension Service Representative or Cooperative Extension Program Representative

Initials and signatures are required before application is accepted.