

# **MONTGOMERY COUNTY 4-H AWARDS PROGRAM**



## **HANDBOOK & APPLICATIONS**

Montgomery County 4-H  
9020 Airport Rd Conroe,  
TX 77303

(936) 539-7823, ext.3

<http://agrilife.org/montgomery4h>

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A member of the Texas A&M University System and its statewide Agriculture Program

Revised April 2019

## **OBJECTIVE OF THE MONTGOMERY COUNTY 4-H AWARDS PROGRAM**

The Montgomery County 4-H Awards Program is designed to recognize the accomplishments of 4-H members for their project work, leadership skills, personal growth and development, and participation in various 4-H sponsored activities. The Montgomery County 4-H Awards Program is coordinated in conjunction with the Texas 4-H Awards Program and the National 4-H Awards Program. All three groups (county, state, and national) provide donors or funds for various scholarships, trips, medals, and other awards. Montgomery County 4-H Program Development and Finance Committees oversee the awards and reserve the right to solicit nominations for any award in which there is a lack of nominations on the due date. All of these awards are due in early June of each year.

## **MEMBERSHIP**

1. The Texas 4-H year is defined as September 1 through August 31.
2. Age requirements: Youth are eligible to participate in the 4-H year if they are 8 and in the third grade as of September 1 of the current year through the completion of the twelfth grade with a maximum age of 18 (as of August 31.)

## **4-H AGE DIVISIONS**

Juniors - School grades 3, 4, and 5  
Intermediates - School grades 6, 7, and 8  
Seniors - School grades 9, 10, 11, and 12

## **4-H CLUB ACHIEVEMENT EVENTS**

Each 4-H club is encouraged to plan and implement their own 4-H achievement event at the end of each 4-H year. A publication entitled "The Texas 4-H and Youth Development Program Management Guide" contains a section regarding 4-H recognition that provides excellent guidelines and ideas.

The National 4-H Supply Service catalog, or 4-H Mall online have numerous items available for awards and recognition for 4-H club members. Certificates for members and leaders are available free of charge in the Club Ed section of the Texas 4-H web site. They may also be purchased from local teacher and office supply stores. Each 4-H club is responsible for the expenses incurred. However, the 4-H office will provide medals for those 4-H members who complete 4-H Record Books.

## **COUNTY AWARD PINS**

Award medals will be provided for all 4-H members who complete and turn in a 4-H Record Book for the County 4-H Record Book Judging Contest. 4-H'ers may receive one medal each year. Award medals will be presented at the annual Montgomery County 4-H Awards Program. Award medals are provided by national and state donors, and by Montgomery County 4-H.

## COUNTY 4-H AWARDS PROGRAM

A County 4-H Awards Program, usually a banquet, is held in August of each year to honor 4-H members and leaders for their accomplishments and leadership. The awards listed below are presented during the Awards Program:

Gold Star	<u>Special Record Book Awards:</u>	Club Secretary
Danforth "I Dare You"	Family & Consumer Science	Club Treasurer
Silver Star	Agriculture	Club Scrapbook
Bronze Star	Non-Traditional	Club Community Service
Unsung Hero		Honor Club
Outstanding 4-H Leader		
Record Book Completion		

Any 4-H member, parent, or project leader is welcome to attend the banquet if they purchase banquet tickets by the registration deadline. Award winners and their parent(s), and the donors of the awards will receive special invitations to the County 4-H Awards Program. Record book completion award winners may bring one guest, Star and I Dare you award winners may bring 2 guests, with a maximum of two guests per family. Additional guests may purchase banquet tickets.

## 4-H RECORD BOOKS

### **STANDARDS:**

1. Judging will be based upon Record Book Objectives listed in the 4-H Record book Family Guide. The objectives are used in setting goals for project experiences, leadership, community service, and awards.
2. All items that should be included in the record book are listed in the Family Guide for Record Books. All record books should be organized as laid out in the guide. The Family Guide for Record Books and all record book forms for all ages are available from the 4-H office or the Texas 4-H web site at:  
<http://texas4-h.tamu.edu/recordbooks/>
3. A 4-H member who has participated in any project may submit a record book for judging.
4. The due date for 4-H Record Books is set by the County Extension Agents who are responsible for the 4-H Program. Usually, the due date is during the month of June.

## **COUNTY RECORD BOOK JUDGING**

1. All completed record books turned in by the due date will be judged by qualified individuals. Books will be classified as blue, red, or white quality based on the current score card in use by Texas 4-H Family Guide for Record Books. Blue, red, and white ribbons will be awarded.
2. 4-H'ers who complete record books will be invited, with one guest to the County 4-H Awards Program at no charge if county 4-H funds are available. A certificate and medal will be presented to each record book participant at the 4-H Awards Program.
3. The best record book in each of the three age divisions and in each project area will represent Montgomery County 4-H in the District 9 4-H Record Book Judging Contest. The first place senior record books from district will advance to the Texas 4-H Record Book Contest. Montgomery County 4-H will pay the entry fee for these books.
4. A \$100 incentive will be paid to the club with the highest percentage of 4-H record books submitted for judging. Percentage will be based on the current 4-H Connect enrollment of the individual 4-H club.
5. A \$25 gift certificate will be given to the 4-H member who recruits the most new record book competitors.

## **4-H GOLD STAR AWARD GUIDELINES**

The Gold Star Award is the highest county achievement award and intended to be received only once in a member's 4-H career. Counties have award quotas based on the number of senior 4-H members. This award will be presented to the most deserving young people without regard to sex. The following requirements must be met:

1. The member must be at least 15 years of age as of the date of the application (per State guidelines) of the current 4-H year and must have completed at least three years in 4-H, including the current year.
2. The 4-H member must submit a 4-H record book in the year he or she is to be considered for the award.
3. The member is encouraged to submit an UNSUNG HERO nomination form for another member in one of the three age divisions.
4. The 4-H member must have completed projects in three different project areas, have submitted appropriate record forms and have participated in one or more activities in at least three of the following areas:

Educational Presentations, Citizenship activities, projects, project exhibits, camps, leadership labs, public relations (speeches, poster displays, radio, TV, newspapers), other (including exchange programs, fund raising, State and National Congress, etc.)

Note: It is not expected that the requirements for projects and activities all be completed in the current year. They may have been accomplished over the entire period of time the 4-H'er has been in the program.

During his or her years in 4-H, the member must have exhibited leadership skills by serving as a 4-H officer or committee chairman (club, county, district, or state,) and/or Junior or Teen leader in an activity or project with, or under the supervision of an adult volunteer leader. The 4-H member must have participated in one or more community service activities. Examples are working or counseling with junior 4-H members; participating in community service projects (individual, group, or club-type); and motivating other 4-H members through participation in demonstrations, projects and/or exhibits.

County Gold Star allotments are determined by the State 4-H Office. These allotments are sent to the District Office for approval.

## **DANFORTH - "I DARE YOU" AWARD GUIDELINES**

The Danforth - "I Dare You" Award is the second highest award given on the county level. The award guidelines are the same as those for the Texas 4-H Gold Star Award. There will be a maximum of two Danforth - I Dare You Awards given each year in Montgomery County 4-H. The actual number of Danforth awards given will be decided by the selection committee, based on the merits of the applicants. This award may be received only once.

### **HISTORY OF THE DANFORTH - "I DARE YOU" AWARD**

Mr. William H. Danforth's book, "I Dare You," was first published in 1931. It is still considered one of the most influential books in the area of personal motivation. The book is published and distributed by the American Youth Foundation through its I Dare You Committee. The award is offered as recognition of excellence in character and well-balanced development, as well as demonstrated leadership.

## **SELECTION PROCESS FOR THE GOLD STAR AND DANFORTH - "I DARE YOU" AWARDS**

1. An application form for the award must be completed and submitted by the due date. The form is available from the 4-H Office. The current 4-H Record Book must accompany the form.
2. All qualified applicants will be considered. A non-biased panel of judges will review the form and Record Book, and conduct a personal interview with the applicant. All applicants' interviews will be conducted on the same date. Depending on the availability of out of county judges, applicants may be video recorded, interviewing with local judges. Videos will then be sent to out of county judges to determine final decisions.
3. The same person may not receive both the Gold Star Award and the Danforth Award in the same year.
4. Once awarded the Gold Star Award, a 4-H'er is ineligible to receive the Danforth Award. However, after receiving the Danforth Award, a 4-H'er may apply the following year for the Gold Star Award.
5. The decision of the judges will be final.
6. The awards given for Gold Star and Danforth - "I Dare You" are as follows:

**GOLD STAR AWARD** - Watch and engraved plaque

**DANFORTH AWARD** - Engraved plaque and "I Dare You" book

## **SILVER AND BRONZE STAR AWARDS**

The Silver Star Award will be presented each year to a maximum of three outstanding intermediate members.

The Bronze Star Award will be presented each year to a maximum of two outstanding junior members.

The actual number of Silver and Bronze Star Awards given will be decided by the selection committee, based on the merits of the applicants.

The selection is based on quality of project work, involvement in club programs and activities, and future goals for the member's 4-H career.

1. An application form for the award must be submitted by the due date. The current 4-H Record Book should accompany the completed application.
2. A non-biased panel of judges will review the application and record book. They will conduct personal interviews with each applicant on the same day. The decision by the judges will be final. Under extreme circumstances, video interviews can be arranged with a two week notice. Depending on the availability of out of county judges, applicants may be video recorded interviewing with local judges. Videos will then be sent to out of county judges to determine final decisions.
3. A 4-H member may receive each award only one time.
4. The winner of each award will receive an engraved plaque.

## **4-H UNSUNG HERO AWARD**

The 4-H Unsung Hero Award will be given to one 4-H member in each age division (junior, intermediate, senior) who has worked hard, particularly in helping others, but has received little recognition on the county level.

1. A 4-H parent, club manager, project leader, or senior 4-H member may submit a nomination on one 4-H'er in each age division. The nomination form is available from the 4-H Office or in this packet. A one paragraph statement should be provided about why special recognition is deserved. The nominations are to be completed and turned in to the 4-H Office by the due date.
2. The nominations will be judged by a panel of judges selected by County Extension Agents. Judges decisions will be final.
3. This award can be received only once per age division.
4. Winners will be presented with trophies.

## **4-H CLUB SECRETARY AND TREASURER AWARDS**

All 4-H club secretaries and treasurers are encouraged to submit their 4-H club Secretary Book and Treasurer Book for competition for this award. The book is due in the 4-H Office on the date selected by the County Extension Agents.

1. Entries will be judged on completion and neatness by a panel of judges selected by County Extension Agents.
2. The recipient of the Club Secretary Award and The Club Treasurer Award will be presented with a writing pen, engraved with the 4-H'ers name.

## **4-H CLUB SCRAPBOOK AWARD**

The 4-H Club Scrapbook Award will be given to one club which has submitted a 4-H club scrapbook to the 4-H Office by the due date. The scrapbook will be judged on completion, neatness, attractiveness, and creativity.

1. The scrapbook must include a list of names of those who completed the scrapbook. This will enable the 4-H Office to know who should receive the award.
2. The County Extension Agents are responsible for obtaining judges.
3. The winning club(s) will receive an engraved name plate to be displayed at the Montgomery County Extension Office.

## **4-H CLUB COMMUNITY SERVICE AWARD**

The 4-H Club Community Service Award will be given to the top 4-H clubs which have submitted an application to the 4-H Office by the due date. The application will be judged on the amount and quality of community service and also the percentage of members, leaders, and/or parents involved. Finance Committee has added a \$100 incentive to the 1st place club. Community service is service you do for organizations outside of 4-H.

1. The County Extension Agents will be responsible for obtaining non-biased judges.
2. The winning club(s) will receive an engraved name plate to be displayed at the Montgomery County Extension Office.

## **4-H HONOR CLUB RECOGNITION**

This certificate recognizes clubs for quality programming. Each chartered club or group is eligible to be recognized annually. To apply for this award, complete the Texas 4-H Club Standards of Excellence report and submit it to the County Extension Office by the awards due date. The form is included in this handbook. Twelve of the fifteen Standards of Excellence listed on the form are required to be met during the current 4-H year. Most of the standards are met in the process of chartering the club.

## **4-H SPECIAL AWARDS**

### **GUIDELINES FOR 4-H SPECIAL AWARDS**

1. All 4-H'ers who submit a complete record book will be considered for one of the below mentioned awards.
2. The record book will be judged on quality of project work, number of projects completed, leadership, citizenship, community service, and overall participation in the 4-H program.
3. A panel of Montgomery County Education Extension members will serve as judges for the Consumer Science Record Book Award. The County Extension Agents will select a panel of qualified judges to evaluate the winners of the Agriculture Record Book and the Non-Traditional Record Book Awards.
4. The awards may be received more than once.
5. Trophies will be awarded to the winners.



**CONSUMER SCIENCE RECORD BOOK AWARDS**  
**Sponsored by Montgomery County Extension Education Association**

The Consumer Science Record Book Awards will be given to one junior, one intermediate, and one senior 4-H member who have excelled in at least one Consumer Science project.

Consumer Science program categories are:

Fashion & Interior Design	Food and Nutrition
Consumer Education	Health & Personal Safety

**AGRICULTURE RECORD BOOK AWARDS**

The Agriculture Record Book Awards are given to one junior, one intermediate, and one senior 4-H member who have excelled in at least one Agriculture project.

Agriculture program categories are:

Agricultural Sciences	Horse	Rabbit
Beef	Natural Resources	Sheep
Dairy	Plant and Soil Science	Swine
Entomology	Poultry	Veterinary Science
Goat		

**NON-TRADITIONAL RECORD BOOK AWARDS**

The Non-Traditional Record Book Awards are presented to one junior, one intermediate, and one senior 4-H member who have excelled in at least one Non-Traditional project. Non-Traditional program categories are:

Citizenship & Civic Education	Leadership	Science, Engineering and Technology
Theater & Performing Arts	Photography	Shooting Sports
Dog Care & Training	Public Speaking	
Gardening and Horticulture		

## OUTSTANDING 4-H ADULT LEADER AWARD

The Outstanding 4-H Adult Leader Awards will be presented to two leaders each year. The recipients must be enrolled and actively providing leadership in some capacity with the Montgomery County 4-H program. Salute to Excellence applications are available in this handbook and must be submitted to the 4-H Office by the deadline.

1. Each 4-H club, project leader, parent, or member may nominate adult leaders. Nominations should be based on leadership involvement in county, district, and/or state 4-H activities.
2. The award may be given to two individuals or to one individual and one husband and wife team. A husband/wife team will be considered as one nomination.
3. Applications will be reviewed by agents from surrounding counties.
4. This award may be received only once.
5. The recipients will be presented with a gift award.

## MONTGOMERY COUNTY 4-H ESSAY CONTEST Sponsored by Montgomery County 4-H Council

Certificates awarded: \$100 each to:

- 1 Junior (13 and under for the current 4-H year)
- 1 Senior (14 and over for the current 4-H year)

### **All entrants must meet the following qualifications:**

1. Must be at least 8 and in 3rd grade through the 11th grade.
2. Must turn in a 4-H record book for the current 4-H year.
3. Must have attended at least two County Council Meetings during the current 4-H year.
4. Must hand-write a paper (2 pages max) on why you would like the certificate, listing 4-H accomplishments, how the money would help you with your project, and what project you would like to do next year.
5. DO NOT put your name on your paper. They will be identified with a number and associated with your name on a separate sheet of paper.
6. Essays must be turned into the County Extension Office or Council Advisor **no later than July 1st of the current year.** (No Exceptions.)

Failure to follow all guidelines listed above will result in disqualification of the Essay Contest.

Council Officers are not eligible for the Essay Contest as they are sponsoring the award.

The certificate will go to the winners at the beginning of next year's project. At that time a check will be written for the entire amount.

An individual not associated with Montgomery County 4-H will judge all entries.

## SCHOLARSHIPS

All Extension scholarships have been combined in to one application. That application is due in mid-March. Application will be available from the 4-H office or from the web page at: <http://agrilife.org/montgomery4h>

Montgomery County 4-H Scholarships - Scholarships are awarded each year to a maximum of four outstanding 4-H members in Montgomery County by the Montgomery County 4-H Program. These scholarships are in the amount of \$1,000 each. Members must be a graduating senior, have been an active member for the past three years and currently enrolled, and have completed a 4-H record book current through the due date. Agents select a committee of qualified judges to select winners.

W.D. McGlothern, Sr. Memorial Scholarship - One or two \$500 scholarship(s) awarded to graduating senior(s), have been an active member for the past three years and currently enrolled. Do not have to complete a record book. The family will determine the number of scholarships awarded and select the winners.

Montgomery County 4-H Horse Project Scholarship - This \$500 scholarship is awarded each year to one outstanding 4-H member who has participated in the horse project for at least two years. They must have participated in at least one 4-H horse project activity including: horse judging, Horse Bowl, County 4-H Horse Show, 4-H educational workshops or clinics, County 4-H Roundup, 4-H Record Book Contest, roping or team penning. Agents select a committee of qualified judges to select winners.

Montgomery County Grounds Maintenance Conference Scholarship - Two \$500 scholarships awarded each year to graduating seniors with an objective of a career related to agriculture. The number of scholarships is subject to change depending on fund availability. Members of the Grounds Maintenance conference committee will select winners.

Town and Country Texas Extension Education Association Scholarship Application - Awarded by Town and Country TEEA to 4-H members in the Willis Independent School District. Winners are selected by association members and a member's assistance at the Arts and Crafts Fair is taken into consideration.

Montgomery County Fair Association - MCFA awards a number of scholarships each year to graduating seniors. Applications are available from the Fair Office. Participation in the Montgomery County Fair is not required.

## VOLUNTEER LEADER'S ASSOCIATION OF TEXAS

### OBJECTIVES

1. Stimulate the development of statewide 4-H adult leader education programs.
2. Stimulate the participation of adult 4-H leaders in county, district, state, and regional education programs.
3. Maintain a strong communication between county and district 4-H Leaders' Associations and State 4-H and Youth faculty and extension administrators on 4-H leader needs.
4. Assist in planning, implementing, and evaluating state 4-H events and activities through the exchange of ideas among adult leaders.
5. Sustain a liaison with the Texas 4-H Council and the Board of Trustees of the Texas 4-H Foundation.
6. Assist in the development of resources to support the 4-H leadership development program.
7. Interpret the 4-H program to the public with the emphasis on leadership development and self esteem for all youth of Texas.
8. Support the education of former 4-H members through the VLAT Buddy Anderson Memorial Scholarship.

The awards include:

**TEXAS SALUTE TO EXCELLENCE AWARD** - This award recognizes outstanding 4-H volunteers for their service to 4-H programs and the impact that they have had on the lives of young people. We select two at the county level (Outstanding Leader award) which are then forwarded to District. Each district may select two recipients who will be honored with this award. A couple may count as one nominee.

**TEXAS 4-H LEADER LEGACY AWARD** - This award recognizes a 4-H leader who has been an integral part of the 4-H and Youth Development Program for 20 years or more. The person who is nominated for this award may or may not be the person who is always in the spotlights, but is one who makes an impact and a difference on the 4-H members with whom he/she works. - Twenty or more years of service to 4-H as a volunteer leader - Continuing support of the 4-H program at any level - Must have been a club manager or project leader in a county in Texas for at least five years. Nominations for the Leader Legacy Award may be made by 4-H members, 4-H volunteers, County Commissioners, State Specialists, County Extension Agents, program assistants, District or County Extension Administrators or other program partners/collaborators.

**TEXAS 4-H ALUMNI AWARD** - This award recognizes adults who have made significant achievements in their communities. Consideration is given to individuals who have demonstrated an outstanding record of achievement as a 4-H member, and who have shown evidence of 4-H's influence on their adult lives. Continued service to 4-H in adulthood is very important. No current Extension employee may receive this award.

**TEXAS 4-H CITATION FOR OUTSTANDING SERVICE TO 4-H** - This award recognizes an individual, business, or organization who has made an outstanding contribution to Texas 4-H programs on a regional or state basis. Awards are generally made based on a long-term commitment, rather than a one-time program.

**MERITORIOUS SERVICE AWARD** - Annually, two outstanding Extension professionals will be recognized for their role in making 4-H volunteers more effective with the Meritorious Service Award. These nominations shouldn't be limited to 4-H faculty. Nominees must be a resident of Texas and have been paid staff of faculty with the Texas A&M AgriLife Extension Service/Texas 4-H for the immediate past five years. Extension professional includes County Extension Agent, County Extension Director, or program assistant, and an outstanding Extension Specialist (any program area) or District Extension Administrator. There are many deserving faculty members whose major responsibilities fall in other program areas. All nominations should be made by a 4-H member or Adult Leaders' Association member and forwarded to the local County Extension Agent. (Should you nominate your agent, forward the form to another local agent.) The agent will verify the nomination contents and forward it to the appropriate District Extension Administrator for review and submission to the State 4-H Office.

These awards applications are now being completed online. For our county evaluation, the hard copy form will need to be submitted to the 4-H Office.

# MONTGOMERY COUNTY 4-H STAR AWARDS APPLICATION FORM

Please select the award for which you are applying:

GOLD STAR       I DARE YOU       SILVER STAR       BRONZE STAR

Add an additional page with a 100 word script that can be used when presenting the award at the banquet.

APPLICANT'S FULL NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PARENT'S NAMES: \_\_\_\_\_

NUMBER OF YEARS IN 4-H: \_\_\_\_\_ PRIMARY 4-H CLUB: \_\_\_\_\_

AGE AS OF AUGUST 31 OF CURRENT YEAR: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_

GRADE AS OF AUGUST 31 OF CURRENT YEAR: \_\_\_\_\_

1. What project(s) do you consider to be your primary area(s) of involvement over the past one to four years?

2. What life skill (i.e. record keeping, public speaking, etc.) have you learned through this/these project(s)?  
What did you enjoy most about the project(s)?

3. What influence has your 4-H involvement had on your family?

4. What do you consider to be your most meaningful 4-H experience?

5. Has 4-H helped you in making future plans and goals? If so, what are your plans and goals at this time?  
(Example: school, career, family, project goals)

6. What is the most meaningful award recognition you have received as a result of your 4-H involvement?

7. How have others gained from your leadership experiences?

8. What suggestion(s) would you make to change your county's 4-H program and what would you be willing to do to help make the change?

Write a short script that could be used when presenting the award, if selected. Include your most outstanding accomplishments in 4-H (150 words maximum, add a page, if needed.)

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Signature of applicant

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date

# MONTGOMERY COUNTY 4-H UNSUNG HERO AWARD NOMINATION FORM

One junior, one intermediate, and one senior 4-H'er from each 4-H club may be nominated for this award.  
Form to be completed by 4-H Club Manager.

NAME OF 4-H'ER: \_\_\_\_\_

AGE AS OF AUGUST 31 OF CURRENT YEAR: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_

NUMBER OF YEARS IN 4-H: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

NAME OF PRIMARY CLUB: \_\_\_\_\_

(Note: When completing the sections below, please be specific and show numbers when possible.)

1. Volunteer leadership - List what the 4-H'er did to assist others, including other 4-H members.

2. Community service and citizenship—List all activities related to 4-H

3. List 4-H projects, workshops, demonstrations, and educational activities of the 4-H'er.

4. Write a paragraph as to why this 4-H nominee should be chosen for the 4-H Unsung Hero Award.

---

Signature of CLUB MANAGER

---

date





2. What did the 4-H members learn from these activities?

3. How did the activities benefit others?

4. What future community service activities does the 4-H club have planned?

---

Signature of CLUB MANAGER

---

date

**TEXAS 4-H SALUTE TO EXCELLENCE  
NOMINATION FORM**

**INSTRUCTIONS:** Type, Be Brief, Concise, and Interesting  
*Do Not Add Pages - Use only the space provided*

NAME OF NOMINEE: \_\_\_\_\_  
(use the person's actual name. If nominee is selected, it will be used on the award)

PHOENETIC SPELLING OF NOMINEE'S NAME: \_\_\_\_\_

COUNTY: \_\_\_\_\_ DISTRICT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_ PRIMARY PHONE: \_\_\_\_\_

ALTERNATE PHONE: \_\_\_\_\_

4-H CLUB OR GROUP AFFILIATION: \_\_\_\_\_

OCCUPATION: \_\_\_\_\_ NUMBER OF YEARS AS A 4-H VOLUNTEER: \_\_\_\_\_

COUNTY EXTENSION AGENT'S EMAIL: mmmihalek@ag.tamu.edu

1. Write a short script in third person that could be used when presenting the award to the nominee, if selected. The script should describe the attributes that make them deserving of this award. Include the person's most outstanding accomplishments in 4-H as a volunteer. (75 to 100 words.)

2. List the five most outstanding accomplishments of this volunteer.

3. What positive impact has this volunteer's contributions had on 4-H and 4-H youth?

4. Please describe how the volunteer exemplifies a "mentor-learner" relationship with youth.

**COUNTY 4-H SECRETARY BOOK CONTEST  
SCORESHEET**

NAME OF 4-H CLUB: \_\_\_\_\_

NAME OF CLUB SECRETARY: \_\_\_\_\_

**JUDGING CRITERIA**

<u>REQUIREMENT</u>	<u>POINT VALUE</u>	<u>SCORE</u>
Club goals for the year	15	
Club membership and attendance roster (roll)	15	
Minutes of all meetings complete with appropriate signatures	20	
Club correspondence and communications	15	
Officer team and adult leaders listed	10	
Copy of club bylaws	10	
Texas 4-H Club Standards of Excellence Report	5	
Clean and neat presentation	10	
Possible Total Points	100	

Judge's Comments and Suggestions:

Judge's Signatures: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# COUNTY 4-H SCRAPBOOK CONTEST SCORESHEET

NAME OF 4-H CLUB: \_\_\_\_\_

NAMES OF CLUB SCRAPBOOK COMMITTEE MEMBERS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## JUDGING CRITERIA

<u>REQUIREMENT</u>	<u>POINT VALUE</u>	<u>SCORE</u>
Names listed of members, officers, and adult leaders	10	
Club goals for the year	15	
Presentation of a theme - may be of club's choosing and should be reflected throughout the book	10	
Calendar is reflective of club's activities with a variety shown	20	
Clean and neat presentation of book	15	
Originality and creativity	20	
Picture quality and content - Content representative of diversity of projects completed by members and of club activities and events	10	
Possible Total Points	100	

Judges Comments and Suggestions:

Judge's Signatures: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# COUNTY 4-H TREASURER'S BOOK CONTEST SCORESHEET

NAME OF 4-H CLUB: \_\_\_\_\_

NAME OF CLUB TREASURER: \_\_\_\_\_

## JUDGES CRITERIA

<u>REQUIREMENT</u>	<u>POINT VALUE</u>	<u>SCORE</u>
Club budget	25	
Accurate account of: Money received Source of incoming money Money paid out To whom paid For what purpose Beginning and ending balance	30	
Correspondence including bills & donations	15	
Summary of financial information: Bank account location Bank book in possession of? Signed by treasurer	10	
Financial review: Date examined Review committee names Date Signature	10	
Neat and clear presentation	10	
Possible Total Points	100	

Judge's Comments and Suggestions:

Judge's Signatures: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# TEXAS 4-H CLUB STANDARDS OF EXCELLENCE

(Also included in Club Secretary Guide)

Check yes or no for each of the following items that best describes your club. Clubs that meet 12 of the 15 Standards of Excellence are recognized as 4-H Honor Clubs.

Yes    No

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Has a charter on file in the county Extension office and a membership of 10 or more members.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Has at least two club managers.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Has elected officers who fulfill leadership roles.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Reviewed the club bylaws this year, updated them if needed, and placed a copy on file in the County Extension Office.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Provided new members with packets and held orientation(s) for new families.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Established yearly club goals and turned in a written copy of them to the County Extension Office.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Planned and conducted at least nine meetings or activities for all members of the club.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Had an average attendance of 50% at eight of the regular club meetings.<br>(Divide attendance by current enrollment.)  |
| <input type="checkbox"/> | <input type="checkbox"/> | Had 75% of its members participate in a project group and complete written proof of participation.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Held a club recognition event.   |
| <input type="checkbox"/> | <input type="checkbox"/> | Conducted or participated in a community service project.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Was represented by club members in three or more county 4-H activities.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Kept the 4-H program before the public by promoting 4-H through two or more of the following:<br>newspaper, radio, television, public presentations, posters, exhibits, parades, etc.  |
| <input type="checkbox"/> | <input type="checkbox"/> | Kept a record of the club's meetings and activities (completed secretary's and treasurer's records and/or club yearbook or directory) and submitted it to the County Extension office. |

Successful programs, activities, and accomplishments of our club and/or members:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

We certify that our 4-H club has carried out the items and activities as checked above during the club year.

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Club President

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Club Secretary

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Club Manger