



GENERAL INFORMATION ABOUT OUR JMG PROGRAM

JMG is an internationally recognized 4-H youth conservation education program. The program was developed and launched in 1999 by Texas A&M Agrilife Extension Service in association with Texas A&M University. JMG's mission statement is **to grow good kids by igniting a passion for learning and service through a unique gardening education experience.**

Our JMG presentations are conducted by members of the Montgomery County Master Gardeners Association. They are certified Texas Master Gardeners as well as JMG Program Leaders and have met the YOUTH PROTECTION STANDARDS screening required by the Texas A&M University System. We are affiliated with the Texas Master Gardener Association and Texas A&M Agrilife Extension. Our trained volunteers assist local extension service agents in providing sound research-based information to the community. They play a vital role in the out-reach programs of Texas A&M Agrilife Extension Service. To learn more about the Junior Master Gardener program or to register your school/youth club as a JMG Group, visit www.jmgkids.us.



PLEASE READ THESE JMG PRESENTATION GUIDELINES



- **BOOKING YOUR PRESENTATION** - You must provide the information requested on the 4 pages of the Group Profile Information Questionnaire at least **30 days** in advance of your desired presentation date to help us plan for your presentation.
- **FAX or E-MAIL the Group Profile Information Questionnaire** – Fax it to Attention 4-H Youth Development Office, at (936)538-8199 or scan it and send it by E-MAIL to the attention of Caroline M. Cruz, Urban Youth Development Extension Agent at cmcruz@a.tamu.edu. We cannot book a presentation until we have this completed form on file.
- **REMEMBER TO ALSO COMPLETE THE Texas 4-H Group Enrollment Form** – Do not fax or e-mail this form to us. Instead you will fill out the form and give it to the JMG Presenter when she/he arrives at your site the day of the presentation. JMG Presenters are required to send this form to the Texas Agrilife Extension Service 4-H agent for our district.
- **GROUP SIZE** - Our JMG presentations are designed for a **minimum of 10 to a maximum of 35** participants; however if your group is larger we will do our best to accommodate your needs.
- **SUPERVISION** – You must provide an appropriate adult-to-youth ratio to ensure order is maintained during the JMG presentation. Teachers, Youth Leaders and Chaperones, **must remain present** at all times during the JMG presentation. Our JMG volunteers should not be expected to serve as chaperones.
- **SITE & SAFETY REQUIREMENTS** - If you select to host the presentation at your school or meeting site, the presentation room/area must be able to accommodate the size of your group as well as our JMG Presentation needs. The ratio of occupants to the room/area must meet current fire codes and provide ample space to allow for hands-on participation in a group activity.
- **NOTICE OF CANCELLATION or CHANGES IN PRESENTATION REQUIREMENTS** – Should you need to cancel the JMG presentation OR make a change to the presentation requirements, you should contact us at least 3 days before the presentation date.
- **INDEMNITY** - Your school/youth club must agree to indemnify the Montgomery County Master Gardeners participating in the JMG presentation in the event of damage, loss of property or injury to anyone participating in the presentation activities. This indemnity extends to Texas A & M Agrilife Extension Service, Texas Master Gardener Association and Montgomery County Master Gardener Association.
- **QUESTIONS** - If you have any questions about the Junior Master Gardener program please submit them to Caroline Cruz, Urban Youth Development Extension Agent by e-mail at cmcruz@ag.tamu.edu or call her at 936/539-7823 Extension 3.

GROUP PROFILE INFORMATION QUESTIONNAIRE – PAGE 1

Please provide us with the following Information so we may prepare for the JMG presentation you are requesting.

1. TYPE OF GROUP REQUESTING A PRESENTATION

- A. Are you a: Public School ☐ Private School ☐ Home School ☐ Pre-School ☐ Youth Club ☐ Scouts ☐ Other ☐
- B. Name of Group _____ District _____
- If you are a school what level are you? Elementary ☐ Middle ☐ Junior High ☐ High School ☐ College ☐
- Type of Youth Club, Scout or Other Group _____
- C. Name and Address of School/Meeting Site: _____
- Street _____ City _____ Zip Code _____
- D. Meeting Site Phone # (_____) _____ Meeting Site Fax # (_____) _____

GROUP PROFILE INFORMATION QUESTIONNAIRE – PAGE 2

2. CONTACT INFORMATION

- A. First & Last Name of PRIMARY CONTACT _____ Position _____
Primary Contact's E-Mail _____ Cell Phone # (____) _____
- B. Name of your PRINCIPAL ☐ CLUB LEADER ☐ SCOUT LEADER ☐ _____
His or Her E-mail _____ Phone # (____) _____

3. GROUP MAKE-UP INFORMATION

- A. Indicate the number of Classrooms, Club Chapters or Scout groups that will be attending the presentation.
_____ Classrooms are attending _____ Club Chapters are attending _____ Scout Groups are attending
- B. Indicate the ages and grade levels spread of the participants in your group below:
_____ are _____ Yrs. Old in the _____ Grade _____ are _____ Yrs. Old in the _____ Grade
_____ are _____ Yrs. Old in the _____ Grade _____ are _____ Yrs. Old in the _____ Grade
- C. How many participants are boys? _____ How many participants are girls? _____
- D. Do any of the participants have special needs? YES ☐ NO ☐ If YES, how many have special needs? _____
- E. Please indicate type of special need: _____
- F. Are there any other children (i.e. siblings) attending the presentation that are not of school age? YES ☐ NO ☐
If YES, how many are there? _____ Provide their age range: Youngest is _____ Yrs Old Oldest is _____ Yrs Old

4. CHAPERONE RATIO TO YOUTHS ATTENDING – You are responsible for the supervision of your Students/Club members/Scouts; therefore, you will need to provide the appropriate ratio of adults to youths.

- A. Will the Primary Contact be attending the presentation? YES ☐ NO ☐
- B. Will your PRINCIPAL ☐ CLUB LEADER ☐ SCOUT LEADER ☐ be attending the presentation? YES ☐ NO ☐
- C. How many other adults will be serving as chaperones? _____

5. JUNIOR MASTER GARDENER STATUS - JMG status is defined as a group that has gone to the www.jmgkids.us website and enrolled for the current school year. JMG Groups that have registered in the past must update their information annually. There is no charge for registering as a JMG group. Note that registered JMG groups have first priority for presentation dates.

- A. Are you currently registered as a JMG Group? YES ☐ NO ☐ Do you plan to register as a JMG Group? YES ☐ NO ☐
If you are a registered JMG Group what is your name? _____
- B. Have any of your Teachers, Club Leaders or Scout Leaders attended a JMG Leader Certification Seminar? YES ☐ NO ☐
- C. Would you like to receive registration information for the next JM Leader Certification Seminar? YES ☐ NO ☐

PRESENTATION SELECTION & SITE INFORMATION SECTION

The JMG PRESENTATION SELECTIONS are listed on Page 4

1. JMG PRESENTATION & DATE CHOICES - Print the title of the JMG Presentation you have selected from the Junior Master Gardeners Presentation options shown on Page 4. You may submit a request for up to 3 different JMG presentations. If your Desired and Alternate Dates are not available we will provide you with available dates for you to pick from.

- 1st Presentation Choice _____ Desired Date: ____/____/____
Alternate Date: ____/____/____
- 2nd Presentation Choice _____ Desired Date: ____/____/____
Alternate Date: ____/____/____
- 3rd Presentation Choice _____ Desired Date: ____/____/____
Alternate Date: ____/____/____

GROUP PROFILE INFORMATION QUESTIONNAIRE – PAGE 3

1. **TYPE and LENGTH OF PRESENTATION OPTIONS** - We have two types of Presentations; select the one that best serves your needs. The options below do not include the set-up and take down time.

OPTION #1 is a 60 to 90 minute presentation that includes a hands-on activity related to the subject matter

OPTION #2 is a 20 to 30 minute abbreviated presentation of the subject matter and does not include a hands-on activity

Write the Presentation Title and check off the option you wish for each presentation you selected:

- 1st Presentation Choice _____ We want ☐ OPTION #1 ☐ OPTION #2
- 2nd Presentation Choice _____ We want ☐ OPTION #1 ☐ OPTION #2
- 3rd Presentation Choice _____ We want ☐ OPTION #1 ☐ OPTION #2

2. **PRESENTATION SITE OPTIONS** – If you select to have the presentation at your site, please indicate the type of room we will be located in.

OPTION #1 JMG DISCOVERY GARDEN – The presentation is conducted at our facility located at 9020 Airport Road, Conroe, TX 77303. You are responsible for your own transportation to and from our facility.

OPTION #2 YOUR SITE – Our JMG Team will travel to your location (remember to indicate what type of room you are providing)

- 1st Presentation Choice _____ The SITE will be: ☐ OPTION #1 ☐ OPTION #2 In a
Classroom ☐ Meeting Room ☐ Library ☐ Outdoor Classroom ☐ Cafeteria ☐ Gymnasium ☐
- 2nd Presentation Choice _____ The SITE will be: ☐ OPTION #1 ☐ OPTION #2 In a
Classroom ☐ Meeting Room ☐ Library ☐ Outdoor Classroom ☐ Cafeteria ☐ Gymnasium ☐
- 3rd Presentation Choice _____ The SITE will be: ☐ OPTION #1 ☐ OPTION #2 In a
Classroom ☐ Meeting Room ☐ Library ☐ Outdoor Classroom ☐ Cafeteria ☐ Gymnasium ☐

ACCEPTANCE OF JMG PROGRAM GUIDELINES

We have read the JMG Program Guidelines and completed the Group Profile Information Questionnaire and submitted it at least 30 days before our desired presentation day. We will provide a completed Texas 4-H Group Enrollment Form to the JMG Presenter on the presentation date. We agree to comply with all the guidelines and attest the information we have provided is accurate.

SIGNATURE OF PRIMARY CONTACT _____ DATE ____/____/____

Print First and Last Name of Primary Contact: _____

Primary Contact's E-Mail: _____

Primary Contact's Work #: (_____) _____ Primary Contact's Cell #: (_____) _____

CONTACT INFORMATION

Caroline M. Cruz - Urban Youth Development Extension Agent
936/539-7823 Extension 3 • Fax 936/538-8199 • E-mail cmcruz@ag.tamu.edu
4-H Youth Development Office, 9020 Airport Road, Conroe TX 77303

Thank You for choosing our JMG Presentations for your Education Enrichment Experience!

Educational programs of the Texas A&M Agrilife Extension Service are open to all people without regard to race, color, religion, sex, national origin, age, disability, genetic information or veteran status. The Texas A&M University System, U.S. Department of Agriculture and the County Commissioners Courts of Texas Cooperating.



JUNIOR MASTER GARDENER PRESENTATION SELECTIONS



You should include this form along with the other three pages of the Group Profile Information Questionnaire when you submit your request to us. Remember to Check-Off your selections on this page and also print the titles of your selections on in the Presentation Selection & Site Information Section of the questionnaire.

AMPHIBIANS – FROGS vs. REPTILES ☐



Life Cycles ♦ Habitats ♦ Characteristics & Identification ♦ Frog Calls ♦ Environmental Impact

GROW – EAT – GO ☐



Where does your food come from ♦ How to prepare a nutritious meal ♦ Tips for planning nutritional snacks options

SEASONS - THE CHANGING EARTH ☐



Man's Footprint on Earth's Eco-System ♦ Solutions to reduce Man's footprint through technology

BATS ☐



Life Cycles ♦ Habitats ♦ Characteristics & Identification ♦ Myths & Legends ♦ Environmental Impact

HERBS ☐



Definition & Types ♦ How to Grow Herbs ♦ History, Myths & Folklore ♦ Culinary & Medicinal Value Benefits

SEEDS ☐



Parts & Types of Seeds ♦ What Seeds Need & Watering Methods ♦ Disbursing Seeds ♦ Sprout, Transplant & Propagate

BEES - HONEYBEE ☐



Life Cycles ♦ Habitats ♦ Characteristics ♦ Colony Society ♦ Production of Honey ♦ Helpful or Harmful

INSECTS ☐



Life Cycles ♦ Characteristics & Identification ♦ Types of Control ♦ How to Treat Bites ♦ Environmental Impact

SNAKES ☐



Characteristics of Native Snakes ♦ Life Cycles ♦ Habitats ♦ Environmental Benefits

BIRDS – MIGRATION CYCLES ☐



Migration Cycles in North America ♦ Fly pathways of Texas ♦ How to make your backyard a fly-pathway stop for migratory birds that overwinter in Texas

LADY BEETLE ☐



Life Cycles ♦ Characteristics & Identification ♦ Habitats ♦ Beetle vs. Bug ♦ Environmental Impact

SOILS & ROCKS ☐



Composition of Soil ♦ Erosion vs. Conservation ♦ Nutrients & PH ♦ Rock Formations ♦ Fossils ♦ Eco-Systems

BIRDS – NATIVE TO SOUTH TEXAS ☐



Life Cycles ♦ Habitats ♦ Characteristics & Call Identification ♦ Nesting Habits ♦ Environmental Impact

PLANTS – NATIVE & WILDFLOWERS ☐



Plant Parts & Functions ♦ Growth Cycle ♦ Uses ♦ Invasive Species vs. Protected Species ♦ Helpful or Harmful

SPIDERS ☐



Life Cycles ♦ Characteristics & Identification ♦ Web Weavers & Hunters ♦ Habitats ♦ Environmental Impact

BIRDS – OWLS ☐



Life Cycles ♦ Habitats ♦ Characteristics & Identification ♦ Owl Pellets ♦ Environmental Impact

PLANTS THAT CHANGED HISTORY – GRASSES ☐



History of Plants that affected Social & Economic Trends ♦ Plant Descriptions & Plant Growth Requirements

SQUARE FOOT GARDENING ☐



Garden Design ♦ Plantings Tips ♦ Soil Types ♦ Plant Care Tips

BUTTERFLIES ☐



Life Cycles ♦ Habitats ♦ Characteristics & Identification ♦ Compare Butterflies to Moths ♦ Environmental Benefit

PLANTS THAT CHANGED HISTORY – SHRUBS ☐



History of Plants that affected Social & Economic Trends ♦ Plant Descriptions & Plant Growth Requirements

TREES & FORESTS ☐



Life Cycle of a Forest ♦ Native Trees ♦ Tree Rings ♦ Leaf Identification & Classification ♦ Products ♦ Environmental Benefit

COMPOSTING – BINS ☐



Decomposition Process ♦ Types of Bins ♦ Tips for Successful Composting ♦ Environmental Benefit

PLANTS WE EAT ☐



Plant Parts & Functions ♦ Growth Cycle ♦ Fruit vs. Vegetable ♦ Plant Products ♦ Environmental Impact

WATER ☐



Water Cycle ♦ Clean Water ♦ Economic Impact ♦ Conservation & Regulations

COMPOSTING – VERMICULTURE ☐



Decomposition Process ♦ Characteristics of Worms ♦ How to Build a Worm Bin ♦ Tips for Successful Worm Composting ♦ Environmental Benefit

SEASONS – MOTIONS OF THE EARTH ☐



Causes of Seasonal Change ♦ Zones ♦ GPS Identification ♦ Sundials ♦ Effect on Plants, Insects & Wildlife

WILDLIFE – NATIVE CRITTERS ☐



Characteristics of Mammals ♦ Life Cycles ♦ Types of Habitats ♦ Food Chain ♦ Environmental Benefits

Remember to complete the TEXAS 4-H GROUP ENROLLMENT FORM as well. You will give this form to the JMG Presenter when she/he comes to do the program. Do not fax it with the Group Profile Information Questionnaire.

Texas 4-H Group Enrollment Form

Please complete the entire form. Fill in using numbers, not check marks.

Teachers please turn this form into the Extension Volunteer on the day of the class presentation.

Volunteers please return the completed form to the 4-H Office within 2 weeks after program.

Number of youths from military families? _____

School Name/Location: _____

Gender	
Male	
Female	
Total	

Location Zip Code: _____

Start Date: _____ End Date: _____

Teacher Name: _____

Leaders and Teachers: Use your best estimates. Please indicate the race and ethnicity of participants.		Ethnicity	
Racial Groups		Hispanic	Non-Hispanic
(1) White only			
(2) Black or African American only			
(3) American Indian or Alaska Native only			
(4) Asian only			
(5) Native Hawaiian/Other Pacific Islander			
(6) White & Black or African American			
(7) White & American Indian/Alaskan Native			
(8) Black & American Indian/Alaskan Native			
(9) White & Asian			
(10) Balance (other combinations)			
Total			
Total Hispanic + Non-Hispanic			

Extension Volunteer/Presenter: _____

Number of Instructional Hours: _____

Project/Session/Topic Description: _____

(Year: Between September 1st and August 31st of current year)

Have you presented to this group this year? Yes or No

Have you turned in a form for this same group this year?

Yes or No

Is the group you are presenting to a JMG Group that is enrolled online? If yes, group name: _____

Where do they live?	
Farm	
Rural (under 10,000)	
Town (10,000-50,000)	
Suburb of Cities (<50,000)	
Central Cities (>50,000)	
Total	

Teachers, staff, and other adults are considered Adult Volunteers

Grade Level			
Grade	Number of participants	Grade	Number of participants
K		8	
1		9	
2		10	
3		11	
4		12	
5		12+	
6		Not in School	
7		Special	
Sub-Total		Sub-Total	
Total			

Racial Groups	Adult Volunteers		Youth/Teen Volunteers	
(New Volunteers Only)	Ethnicity		Ethnicity	
	Hispanic	Non-Hispanic	Hispanic	Non-Hispanic
(1) White only				
(2) Black or African American only				
(3) American Indian or Alaskan Native only				
(4) Asian only				
(5) Native Hawaiian/Other Pacific Islander				
(6) White & Black or African American				
(7) White & American Indian/Alaskan Native				
(8) Black & American Indian/Alaskan Native				
(9) White & Asian				
(10) Balance (other combinations)				
TOTAL				
Adult Volunteer Gender		Male		Female
Youth/Teen Volunteer Gender		Male		Female

If you have any questions, please contact the Montgomery County 4-H Office at 936-539-7823, ext 3. This information is required of programs that utilize federal resources, such as the Texas A&M AgriLife Extension Service and 4-H.

Remember to give this completed form to the JMG Presenter when she/he comes to do the program. Do not fax it in with your Group Profile Information Questionnaire.