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# Parents Association of Brazoria County 4-H

## Meeting Minutes

### October 23, 2023

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#### Call to order at 7:00 P.M. by Keila Crews

- A meeting of Brazoria County 4-H Parent Association was held at/on the in-person (4-H Extension Office) and was available on Zoom on October 23, 2023.

#### Pledge of Allegiance and 4-H Motto

- The Pledge of Allegiance and 4-H Motto were not said.

#### Roll Call

- Attendees

<b>4-H Club</b>	<b>Representatives in Attendance:</b>
Alvin 4-H	Keila Crews Britney Campbell Alberto Hernandez
Alvin Stock-n-Stuff	Waynn Morgan
Angleton Warriors 4-H	Lynsie Thoe Elizabeth Betts
Danbury 4-H	Hannah Fortune
Lake Jackson 4-H	Nicole Quinn Danielle Dutcher
Midway 4-H	Jessica Thomas Jonai Thomas Tiffany McHam Danielle Hamelmann
Mutatio	Sharajane Marcy

- Attendees on Zoom included: Natalie Hoelscher (Team X-treme), LuAnn Reynolds (Team X-treme), Alina Rogers (Team X-treme), Andy Smith (Midway), Ingrid Griffin (Team X-treme), Jennifer Fine (Angleton Warriors 4-H), Mike Fine (Angleton Warriors 4-H), Sandra Sheffield (Stock-n-Stuff), and Curtis Sheffield (Stock-n-Stuff).

## Approval of Minutes

- Minutes from the Parents Association of Brazoria County 4-H meeting held on October 23, 2023, were accepted by all present. A motion to approve the minutes with corrections was made by Waynn Morgan with the motion being seconded by Jonai Thomas.
  - The motion was approved and passed by the majority.

## Treasures Report

- A Treasures Report was not read as Britney Campbell didn't have a voice.

## Reports

- Club Reports – There were no club reports given.
- Committee Reports: There is a QR code to sign up each year.

Finance / Budget Committee (Britney Campbell's notes were presented by Jonai Thomas.

**Budget/Finance Committee Meeting  
Parents Association of Brazoria County 4-H  
10/23/23**

### **Participation Fees:**

There was a discussion about implementing child participation project fees for robotics, vet, and horse projects since they have ongoing expenses above the other project areas. Britney suggested the fee amounts be dependent on the project. Further discussion has been tabled until the next meeting.

- Robotics
  - From Cassidy: I was able to use our foundation money for the robotics kits for \$736.
  - \$20 fee for the year; pay \$10 if you join 6 months later (February/March).
  - Only charge for people on competition teams; will not charge for open practice that is once a month.
  - The budget line item is to pay for materials, resources, and equipment; it is not to fund entry fees.
  - Entry fees should be funded by the individual and team members.
  - If multiple people are in one family, they are still responsible for fees. If they need help with the cost, they can ask for a scholarship.
  - Fees collected will go to their line item in the budget.

### Vet Science

- From Cassidy: I was able to use our foundation money to pay for the \$1100 vet science program.
- Do have budget to use for items that you will be able to use; \$700 in line item.
- Disposable items: have kids to pay a fee for the cost of those items, but let's see how this year goes. We can plan better for next year.
- Will need the online teaching program of \$1100 each year (can have 17 students online for this cost)
- \$20 fee for the year; we will see how this year goes to determine fees for the future.
- The budget line item is to pay for materials, resources, and equipment; it is not to fund entry fees.
- Entry fees should be funded by the individual and team members.
- If multiple people are in one family, they are still responsible for fees. If they need help with the cost, they can ask for a scholarship.
- Fees collected will go to their line item in the budget.

- Horse Project
  - Bought an online account for \$150.
  - Budget of \$500
  - Entry fees to be paid for by the individual/team members.
  - Parents' Association funds resources/materials
  - No fee: if there is not enough money in the line item, will need to charge fee or fundraise for that specific item.
  - Open to all members in county
- Food
  - \$10
- Fashion
  - \$10
- Any other project areas?

A motion was made to approve the suggested participation fees with the addition of fees being non-refundable and acknowledgement of scholarships, if needed was made by Andy Smith with the motion being seconded by Waynn Morgan.

- The motion was approved and passed by the majority.

**Checks and Signers:** Britney did present.

- We have implemented two signers on each check. Jamie Gesserick and Jonai Thomas have been signing checks. The only check I signed this month was for reimbursement for Jonai Thomas for JCCA.
- Is there an amount that would be appropriate not to have two signers?
  - Anything under \$100 doesn't need two signers.
- Would monthly payments/reimbursements not need to have two signers? For example, we reimburse Cassidy monthly for the cell phone.
  - We don't need two signers on monthly fees like the cell phone and mailchimp.

A motion to approve the suggestions for checks and signers was made by Waynn Morgan with the motion being seconded by Jessica Thomas.

- The motion was approved and passed by the majority.

## Unfinished Business / Old Business

- 4-H Enrollment – 72 volunteers, 389 members, and 33 Clover Kids
- Parents Association Charter – has been submitted but haven't heard anything more as far as kicking back or acceptance.
- Pecan/Nut Fundraiser – no word on an arrival time. Britney had a fundraiser report that was presented by Keila Crews.

<b>Durham Fundraiser Updates</b>			
	<b>2022</b>	<b>2023</b>	
<b>Total Sales</b>	66,083.50	67,199	
<b>Profit (without incentives)</b>	20,816.14	projected 20,000-22,000	We owe \$43,901.85 for product, but we don't know what our freight costs will be yet
<b>Congratulations to the top 3 selling clubs!</b>			
<b>placing</b>	<b>club name</b>	<b>amount sold</b>	<b>award</b>
1st place	Alvin 4-H	\$12,803	150 + traveling trophy
2nd place	On Target	\$12,370	\$100
3rd place	Midway	\$11,523	\$50

## New Business

- Club Reports and Sign-Ins: Club leaders please turn in reports and sign-ins monthly as attendance in need per scholarship requirements.
- Pecan/Nut Fundraiser \$1,000 Jacket Award for 2024 – discussed being open to different options for jackets to encourage greater sales.

## Announcements

- Quilts of Valor
  - October 30 at 5 pm at 4-H Office
  - November 15 at 5 pm at 4-H Office
- Major Show Entry Nights
  - October 30 from 4-7 pm at 4-H Office (mandatory for Fort Worth)
  - November 15 at 5 pm at 4-H Office
- Junior Leadership Lab November 10-11 (registration has closed)
- District 9 Scholarship Workshop November 15 at 7 PM via Teams
- JCCA, Foods, and Fashion Leader (Patent) Meeting November 16 at 6 pm at 4-H Office
- 4-H Weekend in Aggieland November 17-18, registration closes October 26
- Entrepreneurship Project (Clover Corner Booth at Angleton Market Days) November 18-19 at the Brazoria County Fairgrounds
- 4-H Science Fair Info Meeting Rescheduled for November 30 at 6:30 pm at 4-H Office, please RSVP with Cassidy
- Southern Classic (clinic and prospect show for beef, swine, lambs, and goats) December 8-10 at Brazos County Expo
- The cattle trailer needs new tires and reservations will be closed for the next 2 weeks or until the tires are replaced. Volunteers need to coordinate with Cassidy.
- Shana needs kitchen help for Capt. Shiskabob on November 8, from 9 am- 2 pm at the Brazoria County Fairgrounds
- Jessica Thomas announced Chanango-Stellar's trailer will be given to Angleton Warriors 4-H.

## Next Meeting

- The next meeting of the Brazoria County Parent Association will be held on November 27, 2023, at 7 pm at the 4-H Office.

## Adjournment

- Motion to Adjourn was made by Jonai Thomas and seconded by Nicole Quinn.
  - The motion was approved and passed by the majority.
- Meeting was adjourned at 7:40 pm.

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Secretary

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President/Chairman

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Date of Approval