

Brazoria County Parent Association  
Finance Committee Meeting  
November 10, 2022

**Attendance**

Andy Smith	Phillis Hanchey	Britney Campbell
Amy Crawford- Fiallos	Jennifer Klein	Jamie Geserick
Curtis Sheffield	Sandra Sheffield	Leslie Hargrove
Jeff Weber	Cassidy Meyer Smolik	

Leslie Hargrove- Treasurer called the meeting to order at 6:40 pm

Leslie introduced herself and explained that she works for a nonprofit organization. She has experience and knowledge of non-profit laws. She also explained that she does not have a child in the 4H but was voted as treasurer 2 years ago and was asked by the Parent Association to stay as treasurer.

Leslie read aloud the Parent Association Bylaws Purpose, to remind volunteers what our goal should be in setting the budget and how we should spend the money.

Comments have been made by club leaders that the money, their club raised should be spent toward their club members by the Parent Association. Leslie reminded the committee that the money raised from the pecan sales is for the County as a whole and should be spent to benefit all the county 4-H members, not just for a select group. The incentive money earned by a club is the money to be used for a club's membership.

Leslie began by going over the results of the current pecan sales. The total for both pecan sales brought in is \$62,998, the total for pecan invoices is \$44,467.85, the total for club incentives is \$6083.60, cost for club top sellers is \$300, leaving a net of \$12146.55. We still have the cost of the Jacket for members that sold \$1000 worth pecans and the charge for the shipping of the pecans. Estimated net profit around \$10,000.

Leslie demonstrated on a whiteboard with an example: showing the total for the sales of a club. She listed the amount for sales turned in, minus the cost of the pecans, minus the incentive a club receives, minus the possible top-sell award, and minus the possible cost of jackets for the club. to show just how small the county net is for a single club sales.

Leslie stated the Parent Association bank balance is \$ 73927.48 as of today. This includes in-and-out items and money kept for Gulf Coast Classic.

Jeff Weber stated that we are keeping too much money in the Parent Association account as a non-profit and that we need to spend more of it. Leslie stated that the budget is set to around \$30,000 and we are only bringing in around \$10,00 in fundraisers. Leslie shared that there is an in and out line item that is part of the budget and that it is constantly changing and cannot be counted as part of the budget. We are dipping into the budget with a large amount each year. Leslie shared that a non-profit could hold a profit but can not keep dividends. And that money must be distributed evenly across the board to all 4-H members.

Leslie also went over the online scholarship- the purpose of the scholarship was to help the 4-H members that are in financial need of help. This past year the form has been used to help pay for every 4-H member that attended Senior Leadership Lab, Junior Leader Lab, a non 4-H function, and

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State Congress. The association voted to pay the fees it is too much for our budget. We have a line item for the fees and she advises that we set an annual amount that is divided among the members that attend, we should not cover all the costs. The committee agreed to plan for ten senior lab fees for this year, allowing \$75 to refund to each member that attends Senior Leader Lab. It was also agreed to plan for five junior lab fees for this year, allowing \$50 to refund to each member that attends Junior Lab. This will be noted on the line item of the budget.

Leslie also asked that the committee sets a protocol that the Scholarship of Need be used only for County, District, State, and National 4-H functions and have this stated on the form. Last year we allotted money for a non-4-H function and that could be an issue for non-profit rules. We also need to state that the name of the 4-H member and family will not be mentioned to the Parent Association when submitted, so as not to embarrass the child or family.

The committee began going over each line item for the budget to determine if the line item needs to be increased, reduced, an item added, or omitted.

Under County office Expenses-Miscellaneous line item, the committee agreed to add an annual peridium for Cassidy and Shana for expenses that occur from attending all the major stock shows in the amount of \$500 and paid upfront.

When the committee came to the Congress/ Leader Institutes it was agreed that the allotted amount be divided between the applicants and no more than \$200 be refunded to each 4-H member.

Line items omitted are: the Consumer Skills project (this is not a project), other projects, District camps/ workshops, retreats, and District Council officer expenses.