

Taking Notes

When taking notes it is recommend that you use a standard format for every class. This will allow you to organize your notes the same way every time. This is especially helpful when using your notes in preparing to give reasons.

The format that I recommend is simple and sequential and is the same format that Collegiate National Champion Judging teams such as Texas A&M Univ., Colorado State Univ., Kansas State Univ. and Clarendon College have all used. The key thing to remember when taking notes in this format is do not write sentences just word and phrases.

Standard Note Taking Format

Name of class and Class #		Your Placing's 1-2-3-4
<u>Brief description of #1</u> <u>Brief description of #2</u> <u>Brief description of #3</u> <u>Brief description of #4</u>		
<u>Where 1st place excels the Class</u>		
1/2	Advantages of 1st over 2nd	Grants for 2nd, where 2nd excels 1st
		Why 2nd place animal is 2nd
2/3	Advantages of 2nd over 3rd	Grants for 3rd, where 3rd excels 2nd
		Why 3rd place animal is 3rd
3/4	Advantages of 3rd over 4th	Grants for 4th, where 4th excels 3rd
		Why 4th place animal is 4th.