

**BESC Professional Board
Meeting Minutes
December 7, 2012**

1. Meeting Called to Order
 - a. Roll Call: Quorum reached.

2. Summary of Committee Activity
 - A. Executive Committee: Had meeting November 9, 2012 and is on track with its goals.
 - B. Curriculum Committee: Ken Tramm provided update. The committee is on track with their goals.
 - C. Financial Development and Marketing Committee: Jamie Bryan provided update on endowment fund. Linda Brochue is working to get the alumni list. The committee is on track with their goals.
 - D. Student Development Committee: Bryan Gay provided update. They are still in the exploratory mode and focusing on bringing business and students together and various ways to reach students. Action items: Job Boards and working with A&M Career Center; February 28 career panel on campus- looking to get involved. Meeting with Career Center requested to be added to February agenda. Also working on a LinkedIn and Facebook page. The committee is on track with their goals.

3. Vote on Committee Charters:
 - A. All Committee Charters were submitted on or before **November 2, 2012** and final versions were distributed to the Board for review prior to this meeting.
 - B. The Committee Charter for the Executive Committee was reviewed. A motion was made and seconded to approve the charter as attached hereto.
 - C. The Committee Charter for the Financial Development, Former Student Outreach and BESC Program Marketing Committee was reviewed. A motion was made and seconded to approve the charter as attached hereto. Motion passed unopposed and the charter is hereby approved.
 - D. The Financial Development, Former Student Outreach and BESC Program Marketing Committee is working to finalize the contract with the TAMU Endowment Fund. As soon as that contract is ready, it will be sent to the Executive Committee for review and approval. A motion was made and seconded to hold an e-mail vote on the contract in order to the document to be finalized prior to year end. Motion passed unopposed.
 - E. The Committee Charter for the Student Development and Mentoring Committee was reviewed. A motion was made and seconded to approve the charter as attached hereto. Motion passed unopposed and the charter is hereby approved.

- F. The Committee Charter for the Faculty and BESC Curriculum Support Committee was reviewed. A motion was made and seconded to approve the charter as attached hereto. Motion passed unopposed and the charter is hereby approved.

- 4. Reminder of the **February 22, 2013** BESC Professional Board meeting to be held in College Station. Information has gone out to the Board regarding hotel rooms. Reminder of September 2013 meeting. Will attempt to get tickets to the SMU game.

- 5. Discussion of agenda items for February 2013 meeting.
 - a. Committee updates and any particular items.
 - b. Career Center presentation.
 - c. Social networking presentation
 - d. Heather Wilkinson to discuss website and file sharing opportunities
 - e. Requesting a student representative – perhaps President of NAEP.
 - f. Table at Presidential Scholarship Reception being requested.
 - g. Please send any additional thoughts for agenda items to any executive board member.

- 6. Meeting Adjourned.