BCYF ONLINE ENTRIES

All entries must be submitted online.

Please visit https://bell.fairwire.com to access the entry system.

NO PAPER ENTRY FORMS WILL BE ACCEPTED.

Below I have created a step-by-step process to help you with your online entries.

- Open the webpage: <u>https://bell.fairwire.com</u> & read the welcome message.
- Select "SIGN IN" in the top right corner of page.
- Choose "EXHIBITOR", enter your first and last name and select "I am a new exhibitor or have yet to register this year" and then "CONTINUE".
- Fill in the blanks. A blue * indicates required information. Once complete select "CONTINUE"
- Review your information, edit if needed or "CONTINUE" (your grade and school are very important)
- Now you are ready to add entries.
- Select a department. Example: Goats
- Select a division. Example: Market Goats
- Please read the SPECIAL INSTRUCTIONS at the top of each division you enter.
- Choose a class if required, make sure you choose the correct age division, and the club you will be showing this entry under. NOTE: you may have entries under different clubs. Example: one cake under Stampede Creek 4-H, one goat under Belton FFA.
- Follow this process for each one of our entries. Notice that your entries will accumulate in the "CART" at the left of the screen.
- Once you have completed your entries select "CONTINUE"
- Carefully review your "CART". You can edit your entries by clicking the pencil or the X.
- Double check your entries for the correct age division, club, species, class, etc.
- When satisfied with your "CART" you may "Save this cart for later" or you can "Check-out"
- When you "Check-out" you MUST pay online by credit/debit card. Enter your payment information as directed.
- If for some reason you cannot pay online, you must contact the fair office ASAP for payment arrangements. IMPORTANT: If we do not receive payment your entries will NOT be accepted.
- You will then be prompted to agree to the fair rules and regulations. You can view the fair book by clicking on the link in the signature box. If you agree, type "YES" in the box and then "SUBMIT".
- You will be able to email yourself a copy of your receipt and/or print a copy.
- Then select "FINISH" and provide feedback or comments.
- If you notice an error after you have submitted your entries, you must contact the fair office for corrections to be made.

Fair Office Contact Information:

cheri.obraden@ag.tamu.edu

or

254-933-5309