# **BCYF ONLINE ENTRIES**

# All entries must be submitted online by December 1, 2022.

Please visit <u>https://bell.fairwire.com</u> to access the entry system. The online entry system will open October 17, 2022.

#### NO PAPER ENTRY FORMS WILL BE ACCEPTED.

Below I have created a step by step process to help you with your online entries.

- Open the webpage: <u>https://bell.fairwire.com</u> & read the welcome message.
- Select "SIGN IN" in the top right corner of page.
- Choose "EXHIBITOR", enter your first and last name and select "I am a new exhibitor or have yet to register this year" and then "CONTINUE". A family may select "Quick Group."
- Fill in the blanks. A blue \* indicates required information. Once complete select "CONTINUE"
- Verify your information, edit if needed or "CONTINUE"
- Now you are ready to add entries.
- Select a department. Example: Goats
- Select a division. Example: Market Goats
- Please read the SPECIAL INSTRUCTIONS at the top of each division you enter.
- Choose a class if required, make sure you choose the correct age division, Junior or Senior, and the club you will be showing this entry under. NOTE: you may have entries under different clubs. Example: one cake under Stampede Creek 4-H, one goat under Belton FFA.
- Follow this process for each one of our entries. Notice that your entries will accumulate in the "CART" at the left of the screen.
- Once you have completed your entries select "CONTINUE"
- Carefully review your "CART". You can edit your entries by clicking the pencil or the X.
- Double check your entries for the correct age division, club, species, class, etc.
- When satisfied with your "CART" you may "Save this cart for later" or you can "Check-out"
- You must pay by credit card to complete your entries.
- Then select "FINISH" and provide feedback or comments.
- IMPORTANT: If you are not able to pay online you must contact the fair office AS SOON AS POSSIBLE to make payment arrangements. If we do not receive your payment your entries will NOT be accepted.
- If you notice an error after you have submitted your entries, you must contact the fair office for corrections to be made.
- Remember: a "SAVED CART" is not complete and will not be accepted as entries for the fair.

## Fair Office Contact Information:

cheri.obraden@ag.tamu.edu

or

### 254-933-5309