



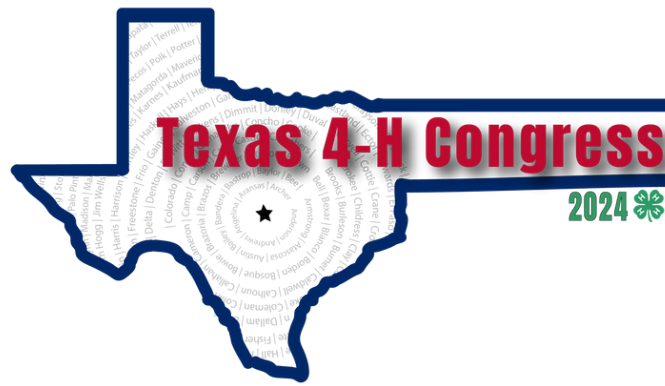
## 2024 Texas 4-H Congress Youth Leadership Team Role Overview and Application Process

### Eligibility:

- Have served or are currently serving on at least one of the following groups during their Texas 4-H career:
  - Texas 4-H Council
  - District Council
  - State Ambassador Group:
    - Equine Ambassadors
    - Fashion & Interior Design Ambassador
    - Healthy Texas Youth Ambassador
    - Livestock Ambassador
    - Poultry Ambassador
    - Photography Ambassador
    - Shooting Sports Ambassador
    - STEM Ambassador
    - Water Ambassador

### Requirements:

- Complete application on 4HOnline between November 1, 2023 - December 5, 2023
  - Includes YouTube video upload.
  - Leadership Team announced in January - limited spots available
- Can attend mandatory in-person meeting for selected Leadership Team members April 13, 2024
- Participate in virtual meetings
- Present at Texas 4-H Congress - Austin, TX - July 12-17, 2024
  - Actual event is July 14-17, 2024. Leadership team is required to arrive a few days in advance.



## 2024 Texas 4-H Congress Youth Leadership Team Role Overview and Application Process

### Texas 4-H Congress Legislative Roles:

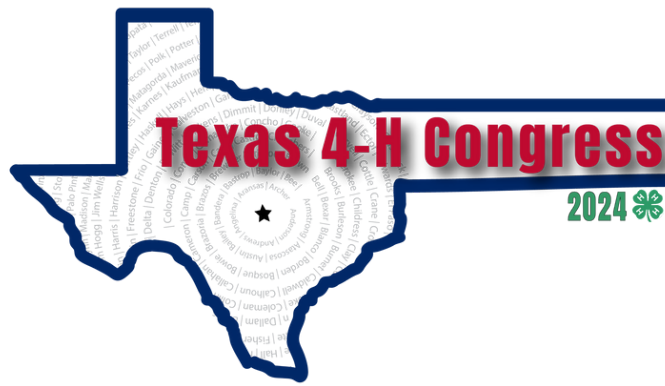
- Leadership Team members will be selected and announced in January 2024.
  - Roles at Congress will not be announced until after Texas 4-H Roundup
    - Roles will be selected based on your service with Texas 4-H Council, District Council, and/or Ambassador group; leadership within the program, parliamentary procedure knowledge and abilities, team work skills (attitude, behavior, participation), and online application.
  - Deadline for submitting applications is December 5, 2023.

### Official Dates and Times:

- Virtual Meetings as needed
- In-Person Leadership Team Meeting
  - Saturday, April 13, 2024
  - 10:00am-3:00pm
  - College Station, TX
- Texas 4-H Congress - Pre-Conference
  - July 12-14, 2024 (Friday-Sunday)
  - Austin, TX
- Texas 4-H Congress
  - July 14-17, 2024 (Sunday-Wednesday)
  - Austin, TX

### Transportation:

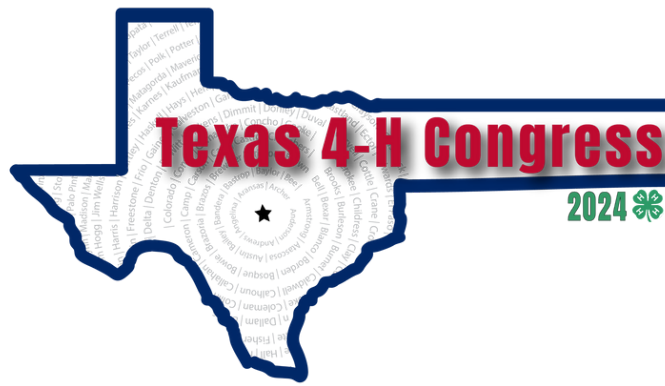
- Leadership team members will be responsible for their transportation to and from the event. Due to the exhaustion factor you should not drive to the event.



## 2024 Texas 4-H Congress Youth Leadership Team Role Overview and Application Process

### Leadership Team Expectations:

- **Texas 4-H Congress Youth Leadership Team will be expected to serve as the role models to the other 4-H members attending Texas 4-H Congress. This includes:**
  - **Abiding by the Texas 4-H Code of Conduct and Consequences of Misbehavior**
  - **Abiding by rules set by the Adult Leadership Team for Texas 4-H Congress**
  - **Respecting other members of the Leadership Team**
  - **Respecting the Capitol building and other facilities being used throughout the event**
  - **Writing and submitting a minimum of one legislative bill for the event**
- **Texas 4-H Congress Leadership Team will be responsible for teaching the legislative process; you should be working on your own personal knowledge as to how a bill becomes a law prior to the event.**
  - **Team members will be divided into smaller groups to teach the process.**
- **Professional dress or official dress (Texas 4-H Council members) will be required to be worn for the July 14-16, 2024 dates.**



## 2024 Texas 4-H Congress Youth Leadership Team Role Overview and Application Process

### Submission Guidelines

- **Deadline for submitting application and video is 11:59pm on Tuesday, December 5, 2023. No late applications will be accepted.**
- **You are applying to serve on the Youth Leadership Team which will also require you to serve in a Legislative role during the event.**
- **You can select your top four (4) legislative roles you would like to be considered for. Please review the position descriptions. These selections will be used when making official assignments in June (for those selected to serve on the Leadership Team). Please note that you may be assigned a role you did not request to be considered for.**
- **A video lasting no more than four (4) minutes introducing the applicant, their leadership and parliamentary procedure skills, and why they feel they would be outstanding in the positions they have selected. Video must be posted on YouTube as unlisted, but public. Video must be posted by December 5, 2023 and stay posted until June 30, 2024. The correct YouTube link must be included on the application form prior to submission. Please make sure the link is correct, working, and verified prior to submitting.**
- **If selected for the Leadership Team you will not be notified of your Legislative role for the event until after Texas 4-H Roundup in June.**



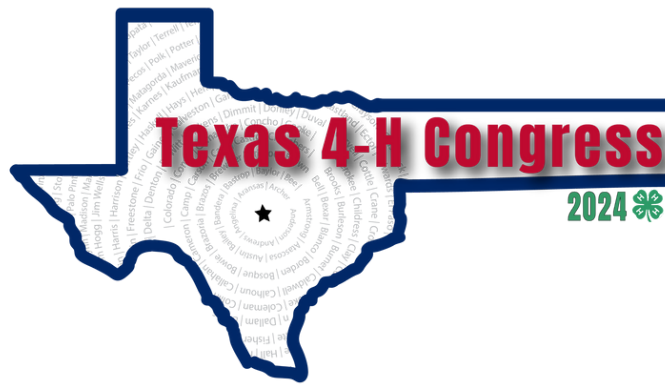
## 2024 Texas 4-H Congress Youth Leadership Team Legislative Roles

### GOVERNOR (1 POSITION)

The Governor is responsible for recommending certain bills he/she wishes to be passed, urging defeat of others, and approving or vetoing bills passed by the 4-H Legislature.

#### Specific duties are:

- Review all bills in the 4-H Legislature Bill Book. Develop “package” or list of bills which he/she would like to see passed.
- Make a brief (about 10 minutes) address to the joint session on first day which recommends the Governor’s program. This should be a persuasive address of what the governor would like to see passed and accomplished. May also use this as an opportunity to emphasize opposition to certain bills.
- During the Legislative session, the Governor should observe the House and Senate sessions and committee meetings. The Governor may request the opportunity to speak briefly to the House and Senate separately on a particular bill. He/she should work closely with his floor leaders.
- Shortly after the beginning of the Legislative session on Tuesday, the Governor will begin receiving bills which have passed both houses. The Governor shall immediately decide whether to: (a) Approve the bill by signing it or (b) Disapprove the bill by vetoing it.
- The Governor signs bills which he/she approves and announces those which have been vetoed in the presence of everyone during the closing joint session. The passed bills will be presented to a representative to the Governor’s Office.



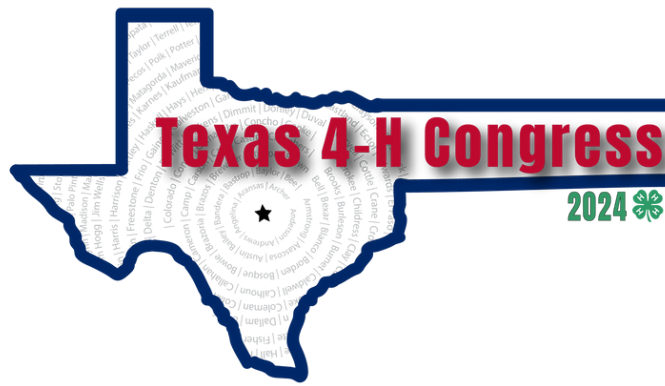
## 2024 Texas 4-H Congress Youth Leadership Team Legislative Roles

### LIEUTENANT GOVERNOR (PRESIDENT OF THE SENATE) and SPEAKER OF THE HOUSE (1 POSITION EACH)

The presiding officer in each house is very important. He or she should be impartial and familiar with the rules of procedure.

In many ways, the presiding officer is like a “traffic cop” to ensure that there is a smooth flow of legislation. The basic duties are:

- To maintain order in each house; to call the house to order; announce the business before the house.
- To state the question before the house and to call for the vote. The presiding officer announces the vote, even though the votes are counted by the clerk of the house or secretary of the senate. It is the chair’s privilege to announce the result.
- To sign all bills and resolutions which are to be sent to the Governor and which have passed the House.
- The Speaker is a full member of the House and may vote on any question.
- The Lieutenant Governor is not a member of the Senate and may vote only in the case of a tie.
- If the Lieutenant Governor must leave his chair, the President Pro Tempore assumes it. The Speaker may designate a member to preside if he must leave his chair.



## 2024 Texas 4-H Congress Youth Leadership Team Legislative Roles

### **GOVERNOR'S FLOOR LEADERS (7 POSITIONS IN EACH OF THE CHAMBERS - 14 TOTAL)**

The Governor will have floor leaders in each chamber to communicate the governor's feelings on various bills. These floor leaders are members of the Leadership Team that will also serve as chairman of the House and Senate committees.

A floor leader can vote, make motions, and do everything else a legislator can since he or she is a member of the legislature. In addition, the floor leaders will participate in debate on various bills, indicating those bills which are supported strongly or opposed strongly by the governor.

### **SERGEANT AT ARMS (1 TO 2 POSITIONS IN EACH CHAMBER - UP TO 4 POSITIONS)**

The Sergeant at Arms is responsible for securing the attendance of the representatives/senators, enforcing order on the floor, maintaining the decorum of the House/Senate Chambers and assisting all officers in carrying out their administrative functions. The sergeant's office may utilize a staff of assistant sergeants, and House/Senate pages and porters.

The sergeant's office distributes supplies, materials, and mail; assists the senatorial/representative offices with their statewide mailing and maintains an inventory of equipment and supplies.



## **2024 Texas 4-H Congress Youth Leadership Team Legislative Roles**

### **SECRETARY OF THE SENATE and CLERK OF THE HOUSE (1 POSITION EACH)**

**While the Secretary of the Senate and Clerk of the House are not members of their respective houses and therefore cannot vote, they are important. They handle the paperwork of each house. They are in charge of all assistant clerks and the reading clerks.**

#### **Their duties are:**

- **To keep the original copies of bills in proper order to be taken up by the house according to the calendar.**
- **To properly mark on the original copy of a bill the action taken by the house.**
- **To sign the messages to the other chamber.**
- **To inform the presiding officer of the results of a vote so that the presiding officer may announce the result. The announcement of the results is the duty of the presiding officer; the clerk/secretary informs the presiding officer.**
- **To maintain a journal of proceedings of what has happened in the chamber.**
- **On division of the house votes, to direct the counting of the votes.**

### **READING CLERK (SEE ABOVE)**

**The Secretary of the Senate and Clerk of the House in the 4-H Legislature shall also serve as reading clerk.**

**The primary duty is to read the short titles of the bills and resolutions, to read messages from the governor and from the other house, and to call the roll. A good reading voice and ability is essential.**

**The reading clerk is not a member of either house and cannot vote.**





## 2024 Texas 4-H Congress Youth Leadership Team Legislative Roles

### JOURNAL CLERK (1 POSITION EACH)

The journal clerk in the house and the senate serves directly under the house clerk and secretary of the senate, respectively. The basic duties are to keep a running record of the actions of each house by noting the motions made, the votes taken, the messages received. A journal will be provided for this purpose.

The clerk does not take down the contents of the debate, that is, who expressed this opinion and that opinion. Rather, the journal is a record of the official actions:

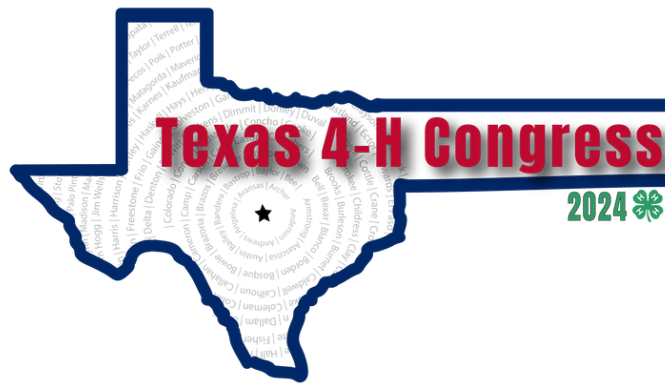
- bills introduced
- names of senators or representatives who speak for or against a bill
- messages received from the Senate, House, Governor, etc.
- reports made by committees, etc.
- At the close of the session, the journal clerk compiles the permanent journal of the current 4-H legislature including bills considered and action taken.

### CALENDAR CLERK (1 POSITION EACH)

The Calendar Clerk in the house and in the Senate serves directly under the House Clerk and the secretary of the senate, respectively.

The primary duty is to prepare and distribute a “calendar” or order of business for each day the House and Senate is in session. The “calendar” includes the chronological order of bills and resolutions reported favorably by standing committees.

The Calendar Clerk also acts as custodian of all House/Senate bills after they are introduced and until they are finally passed or failed. After signing by the presiding officers, bills or resolutions are sent to the other house or presented to the Governor.



## 2024 Texas 4-H Congress Youth Leadership Team Legislative Roles

### PRESS CORPS COORDINATOR (1 OR 2 POSITIONS)

Members of the Press Corps have the responsibility of reporting the actions of the different areas of the Texas 4-H Legislative in a daily newspaper. In addition to preparing the daily newspaper, Press Corps members will work jointly with STEM Ambassadors in getting information, photographs, and updates posted to the Texas 4-H Congress website in a timely manner.

Press corps members are not considered members of the legislature and during the sessions will not have access to the floor.

### LOBBYISTS COORDINATOR (1 OR 2 POSITIONS)

Lobbyists serve an important role in the direction of bills during Texas 4-H Congress. As a group, Lobbyists will select certain bills to lobby for their passage, or failure during Texas 4-H Congress. By means of explaining the positives and negatives of particular bills through communication with members, messages to the members, the lobbyists reception, and individual conversations the Lobbyist will persuade members to vote in certain directions.