Appendix

4-H Club Meeting Minutes

(For use by the secretary.)

The meeting of the _____4-H Club was called to order by: (name and title) _____

At (time):_____On (date): _____At (location): _____

Flag salute and 4-H pledge led by: _____

Action on Previous Meeting's Minutes: _____

_____

Treasurer's Report (Include expenditures and income since last meeting and current balance):

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Correspondence: _____

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Other Officers' Reports: _____

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4-H Volunteer Management Organization Report:_____

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Committee Reports: _____

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Old Business: _____

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New Business: _____

Announcements: _____

Next Meeting: _____ Business Meeting Adjourned: _____

Program: _____

Recreation: _____

Date: _____ Signed: _____

(Secretary)

Appendix

4-H Club Meeting Minutes Sample

The meeting of the Union 4-H Club was called to order by Jairo Garcia, President.

At: 7:30 p.m. on February 5, 2013, at the Union Community Hall. Jacob Harris and Emily Watson led the flag salute and 4-H Pledge.

Action on Previous Meeting's Minutes: The minutes of the January 8, 2013 meeting were read and approved with the following corrections. The correct date of 4-H Presentation Day is Saturday, March 23.

Treasurer's Report: No expenditures since last meeting. A deposit of $86.04 was made from the proceeds of our club rummage sale. We have a current balance of $252.28.

Correspondence: A thank-you letter from the food bank was read. A congratulations letter sent to the new county All Stars was read.

Other Officers' Reports: Reporter, Isabella Griffin, submitted a media release about our food drive to the local paper. It was printed, and a copy was given to our historian. Recreation Leader, Joshua Taylor, asked members to bring their baseball gloves and bat to the club picnic on Saturday, March 16.

4-H Volunteer Management Organization Report: No report presented at this meeting.

Committee Reports: Rosa Martinez, Community Service Chair, reported that the committee submitted a Revolution of Responsibility Grant to use goats for weed abatement and increase awareness of using livestock to address environmental issues. Christy Hamilton, Membership Committee Chair, reported that 70% of the members from last year enrolled in our club again, 10 new members joined and the committee is developing a plan to recruit new members and volunteers at fair.

Old Business: Ashley Smith, Healthy Living Officer, did the Healthy-H Challenge Check to see how members did on last month's goal to have Un-Plugged Fun by limiting screen time. The majority of members reported by standing that they met the goal.

New Business: Madison Carr moved that our club build a float for the Founders' Day Parade. The motion was seconded and carried. Madison volunteered to chair the committee and was appointed. Grace, Addison, Emilio, Mackenzie, Angel, Jadden, Nicole, Xavier, Maya, Stephanie and Tom Blake volunteered to be on the committee. Ashley Smith, Health Living Officer, introduced the Health-H Challenge to enjoy outdoor winter fun and play outside at least once every week. The Healthy-H Challenge Tip was to play in the snow by sledding, skiing or building a snow fort.

Announcements: Mr. Charlie Ruiz announced a countywide Science Expo to be held at the Parkview School auditorium on Saturday, March 30.

Next Meeting: Union Community Center on March 5, 2013, at 7:30 p.m.

Business Meeting Adjourned: 8:15 p.m.

Program: Demonstration - Mike Reynolds - "Using the 4-H Online Record Book". Project Exhibits – Robotics Project – Tyler Harris, Eva Lee

Recreation: Recreation Leader, Joshua Taylor, led the group in the Let's Move Activity – "Bobsleds!"

Date: 3/5/13 Signed: Samantha Jacobs