



**Bell County 4-H
MAB Meeting
January 19, 2021
6:00-7:30 pm**

Call to Order

Barbara Wood

Roll Call

Jammie Payne

Reading of Minutes

Jammie Payne

Treasurer's Report

Staci Sellears

Committee Reports

BCYF Report

Michael Canales

County Council Report

FCH Coalition

Jackie McLaughlin

Bell Livestock Coalition

Whitney Grantham

New Business:

Finance Task Force Update

Staci Sellears

4-H Awards Banquet

Sheryl Long

Theme: 4-H Time to Shine

Date: TBD

Hunter Spectacular 4-H Fundraiser

Sheryl Long

Virtual Event

Date of Drawing: TBD

COVID-19 -19 Update

Sheryl Long

Announcements:

Next Meeting: May 25, 2021 @ 6:00 pm

Adjourn 7:30pm

MAB Meeting, October 28, 2020

Zoom meeting called to order by Barbara Wood at 6:04 pm.

Roll Call: Roll was called with 13 people from 5 clubs in attendance: Clover Kids – 1; Holland – 2; Stampede Creek – 4; Tigertown – 4; and Agents - 2.

Reading of Minutes: A copy of the August 20, 2020 minutes was emailed out in advance of meeting. Each member reviewed on their own. No corrections were made. Staci Sellears made a motion to accept the minutes and Michael Canales seconded. No opposition, thus the minutes were accepted.

Treasurer's Report: Treasurer's report of financial activity was emailed in advance. No questions regarding report. Report filed for audit.

Committee Reports:

BCYF Report – Michael Canales reported that the BCYF scheduled for February 6-13, 2021 is moving forward according to plan including the food categories. Masks will be required. Entries are being taken now and the deadline will be December 1, 2020. Only credit cards will be taken for entry fees this year to minimize people coming into the BCYF office. No fair books will be printed this year except a few for key people such as superintendents, club managers, etc. The fair board has been making plans for what to do should the COVID numbers go up and they be required to stop normal procedures. Any change will be announced through the BCYF office. Jackie McLaughlin added that the photography upload tutorial is available on the website.

County Council Report: Casin Sellears reported that no in-person meetings have happened. The last meeting on September 16 was held over Zoom but the attendance was not great. At this meeting, they covered club officer responsibilities. The community service for VA Blanket donations has gone well and they are continuing to receive them at the County Extension Office. The next meeting will be November 18, 2020 and the program will be covering state ambassador programs and the community service will be supporting Toys 4 Tots.

4-H FCH Project Coalition: Jackie McLaughlin relayed that the County Food Show/Food Challenge was separated into two nights to try to accommodate social distancing. There are 2 junior, 2 intermediate, and 3 senior entries for the County Food Challenge and 5 entries in each age bracket for the County Food Show. District Food Show and Food Challenge will be December 3 for those that advance to that level. HTYA have been assisting with a virtual Vaping Program through two local middle schools and have created a skit to lead into the program. No one had any additions to report for the FCH projects.

Bell Livestock Coalition: Whitney Grantham has been busy with validations and was unable to attend. Sheryl Long reminded everyone about the Holiday Classic this coming Saturday and that it was one day, two animals per exhibitor to try and minimize quantity for COVID reasons.

New Business:

Chisholm Trail Christmas Ball: Sheryl Long restated that the ball has been cancelled for this year. They have started a letter campaign to all previous attendees and BCYF buyers to request donations. The group encouraged her to include the letter in the monthly newsletter and to send to the clubs or distribute in the weekly email blast.

Hunter's Spectacular: Sheryl Long stated how excited she was at the success of the Hunter's Spectacular this year. She commended the clubs that excelled at the ticket sales and also those that obtained sponsors for the event. Although this is the best Hunter's Spectacular since coming to this county, she reminded everyone that they have lost the money for the Central Texas State Fair and the TSC Clover Sales and so it may still be a lean year. Staci Sellears gave the report of the event which was emailed out in advance and offered the correction of some additional monies being turned in for silent auction bringing its income to \$1,405.00 and the total income then increasing to \$15,820.00. Barbara Wood pointed out on the report that the gun expense was lower this year since only 20 guns had to be purchased rather than the normal 22 which would include guns for the two extra drawings. She relayed that Nocked & Loaded should be included in the sponsor thank yous because the discount they provided was \$2,504.83. This is the first year that the sponsors covered the cost of the guns. Sponsorships exceed the gun expense by \$6,542.98 which included the donations of specific items and product. Joanne Canales relayed that she did not have to purchase any baskets this year but only had to assemble them for pictures. Sheryl Long thought the silent auction went well through Face Book but only found a problem with the sorting reverting back to relevant comments rather than most recent comments. No one had any complaints when they were told they weren't the most recent or highest bidder. Only one item hasn't been picked up and paid for yet. A Hunter's Spectacular follow-up meeting will be on December 14th or 15th.

Sheryl Long reminded all club managers events must be operated within Civil Rights compliance with no one being left out. She said that there were no problems regarding this with the clubs but that they have to remind everyone of this annually.

Sheryl Long inquired whether the next meeting should be in person or virtual. The majority indicated that it should be in person with one person supporting virtual. The comment was then made that both could be accommodated.

No further business was brought forward.

Next MAB meeting: January 19, 2020 at 6:00 p.m.

Meeting adjourned at 6:40 p.m.

Minutes prepared by Sarah Wood.

MEMBERSHIP ADVISORY BOARD

January 19, 2021

Treasurer's Report

Savings	\$30,072.35	
Reserved Funds (CD)	\$35,000.00	(renews 8/11/2021 - .2%)
Check Register Balance	\$44,701.78	

See Statement of Activity handout for line-item income and expenses

Initial 2020 – 2021 budget	\$6,110.00
Amount of budget used	\$2,429.55
Remaining budget amount	\$5,180.45
Proposed Amended 2020-2021 budget	\$31,625.00

MAB Finance Committee Proposals

1. Propose amending Article 8 of the Bylaws as follows:

Article 8. Finance Committee

- The Finance Committee shall consist of: Treasurer, Vice Chairman, Chairman, and a minimum of three (3) MAB members.
- The Treasurer shall serve as the Chair of the Finance Committee.
- The Vice Chairman shall serve as the Vice-Chair of the Finance Committee.
- The Finance Committee works under the advisement of the County Extension Agents.
- The Finance Committee will meet **in person, by email, or other means** a minimum of ~~twice~~ **once** a year.
- Duties of the committee shall be to ~~create and review~~ maintain a balanced annual budget for the Bell 4-H Program.

2. Propose voiding outstanding checks over one-year old:

07/07/2019	Check 1985	Abigail Marzo	-8.88
07/27/2019	Check 2027	Rebecca Fisher	-250.00
10/07/2019	Check 2067	Bell 4-H Horse Club	-12.50

10/07/2019	Check 2070	Maxdale 4-H Club	-27.50
3. Propose re-issuing two checks that were lost:			
07/27/2019	Check 2027	Rebecca Fisher	-250.00
10/07/2019	Check 2070	Maxdale 4-H Club	-27.50

Total of \$277.50 is shown in line-item 307 Misc County Expense in the Amended Budget for this purpose as the original requests were in a different budget year.

Staci Sellears
MAB Treasurer

2020-2021 Amended Budget

	Amended Budget	
Income		
501A Hunter Spectacular Income	\$	42,288.00
501B Hunters Spectacular Expense	\$	(11,689.76)
502 T-Shirts / Hoodies		
503 Expo for Central Texas State Fair		
505 Tractor Supply Company (Paper Clovers)		
Donations	\$	1,025.00
508 Reserve Fund		
509 Bank Transfers		
610 Savings Monthly Interest		
Total Income	\$	31,623.24
County Projects and Trainings		
101 Ambassadors	\$	70.00
102 Clothing and Textiles		
103 Leaders 4 Life		
104 County Council	\$	70.00
105 Healthy Lifestyles	\$	225.00
106 Leadership Training, Club Managers, Recordbook	\$	50.00
107 Livestock Workshop		
108 Photography		
109 County Roundup		
110 Safety Day		
111 Veterinary Science		
112 Summer Workshops		
113 Clover Kids		
114 Rainwater/Harvest		
115 Robotics		
116 Ag Product ID		
117 Judging Teams Supplies		
Total Disbursement for County Projects and Trainings	\$	415.00
District and State Entry Fees		
201 District 8 Events	\$	2,000.00
202 Judging Teams		
203 State Roundup and State Events	\$	2,000.00
204 Exhibitors of Livestock Projects at Majors		

Total Disbursement for District and State Entry Fees	\$	4,000.00
Organizational Maintenance		
301 Background Checks		
302 Public Event Insurance		
303 District Dues		
304 Livestock Equipment Supplies		
305 Supplies	\$	100.00
306 Travel		
307 Misc County Expenses	\$	377.50
308 Bank / Quickbooks	\$	810.00
309 Financial Review		
310 ShoWorks		
Total Organizational Maintenance	\$	1,287.50
Sponsorship and Events		
400 Sponsorships and Events		
401 County Camp Fees		
402 Leadership Lab	\$	2,000.00
403 Texas Congress (even years)		
404 National Recordbook Winner Trip	\$	2,000.00
405 National Congress and Conference	\$	2,000.00
406 National Contests	\$	1,000.00
407 Leader Training / Certifications		
408 Holiday Classic District Livestock Events	\$	1,500.00
409 EEA Enrollment Scholarships		
410 Open House		
411 Promotional Activities	\$	100.00
412 Awards and Banquet	\$	1,600.00
413 Bell 4-H Scholarships	\$	5,000.00
414 Club Disbandment / Enrollment		
415 Elected District 8 & State 4-H Officers		
2 Dist @ \$1,000 ea / 2 State @ \$1,500 ea	\$	5,000.00
416 State Appointed Leadership Positions @\$500 ea		
HTYA x 5 / Photog x 3 / H2O x 6 / SS 1 Ntnl 1 TX /		
Livestock x 3	\$	6,000.00
417 State Water Ambassadors (donated funds \$1,500)		
Total Sponsorship Events	\$	26,200.00
Total Expenditures	\$	31,902.50
Budget Surplus (Deficit)	\$	(279.26)

Membership Advisory Board; Bell 4-H MAB

BUDGET VS. ACTUALS: 2020-2021 INITIAL BUDGET - FY21 P&L

September 2020 - August 2021

		TOTAL		
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
500 Fund Raisers / Donations				
501 Hunter Spectacular				
501A Hunters Spectacular Income				
501A-A Silent Auction	1,453.00		1,453.00	
501A-S Sponsorships	14,415.00		14,415.00	
501A-T Ticket Sales	26,420.00		26,420.00	
Total 501A Hunters Spectacular Income	42,288.00		42,288.00	
501B Hunters Spectacular Expenses				
501B-O Other	-9,230.00		-9,230.00	
501B-S Sponsorships	-375.00		-375.00	
501B-T Ticket Sales	-2,084.76		-2,084.76	
Total 501B Hunters Spectacular Expenses	-11,689.76		-11,689.76	
Total 501 Hunter Spectacular	30,598.24		30,598.24	
503 Expo for Central Texas State Fair		6,000.00	-6,000.00	
505 Tractor Supply Company (Paper Clovers) Donations		3,000.00	-3,000.00	
507 Miscellaneous Income	1,025.00		1,025.00	
Total 500 Fund Raisers / Donations	31,623.24	9,000.00	22,623.24	351.37 %
Total Revenue	\$31,623.24	\$9,000.00	\$22,623.24	351.37 %
GROSS PROFIT	\$31,623.24	\$9,000.00	\$22,623.24	351.37 %
Expenditures				
100 County Projects and Trainings				
101 Ambassadors		75.00	-75.00	
104 County Council		75.00	-75.00	
105 Healthy Lifestyles	224.72	400.00	-175.28	56.18 %
106 Leadership Training, Club Managers, Recordbook		50.00	-50.00	
113 Clover Kids		300.00	-300.00	
Total 100 County Projects and Trainings	224.72	900.00	-675.28	24.97 %
300 Organizational Maintenance				
304 Livestock Supplies		100.00	-100.00	
305 Supplies		100.00	-100.00	
306 Travel		100.00	-100.00	
307 Misc. County Expenses		100.00	-100.00	
308 Bank / Quickbooks	804.83	810.00	-5.17	99.36 %
309 Financial Review		100.00	-100.00	
Total 300 Organizational Maintenance	804.83	1,310.00	-505.17	61.44 %
400 Sponsorships and Events				
408 Holiday Classic District Livestock Events	1,500.00	1,500.00	0.00	100.00 %
410 Open House		300.00	-300.00	
411 Promotional Activities		100.00	-100.00	
412 Awards and Banquet		2,000.00	-2,000.00	

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
413 Bell 4-H Scholarships	-100.00		-100.00	
417 State Water Ambassadors		1,500.00	-1,500.00	
Total 400 Sponsorships and Events	1,400.00	5,400.00	-4,000.00	25.93 %
Total Expenditures	\$2,429.55	\$7,610.00	\$ -5,180.45	31.93 %
NET OPERATING REVENUE	\$29,193.69	\$1,390.00	\$27,803.69	2,100.27 %
Other Revenue				
610 Savings Monthly Interest	3.73		3.73	
Total Other Revenue	\$3.73	\$0.00	\$3.73	0.00%
NET OTHER REVENUE	\$3.73	\$0.00	\$3.73	0.00%
NET REVENUE	\$29,197.42	\$1,390.00	\$27,807.42	2,100.53 %

Bell County 4-H Membership Advisory Board Financial Budget Line Items Explanations

100 County Projects and Trainings			
101	Ambassadors	shirts, jackets, orientation/training, gifts	
102	Clothing and Textiles	workshops, Annual Clothing Blast, Fashion Show, judges gifts, Duds to Dazzle equipment boxes, other supplies	
103	Leaders 4 Life	books and other supplies	
104	County Council	supplies, Council Officer Training/Planning meeting, Club Officer Training workshop, Council Christmas Party, gifts, shirts	
105	Healthy Lifestyles	County Food Challenge and Food Show, Food Challenge equipment boxes, judges gifts, workshops, and supplies	
106	Leadership Training, Club Managers, Recordbook	workshops, supplies	
107	Livestock Workshop	supplies	
108	Photography	supplies	
109	County Roundup	supplies, judges gifts	
110	Safety Day	lunch, supplies	
111	Veterinary Science	workshop supplies	
112	Summer Workshops (non-project specified)	supplies	
113	Clover Kids	expenses	
114	Rainwater/Harvest	expenses	
115	Robotics	supplies	
116	Ag Product ID	supplies	
117	Judging Teams	supplies	
200 District and State Entry Fees			
201	District 8 Events	registration fees (Food Challenge and Food Show, Healthy Lifestyles Invitational, Leaders 4 Life, Clothing and Textiles, Roundup, Gold Star Banquet, etc.)	
202	Judging Teams	registration fees (Consumer Decision Making, Horse Judging Contest, Ag Product ID, 4-H Livestock Judging Contests, etc.)	
203	State Roundup and State Events	registration fees	
204	Exhibitors of Livestock Projects and Major Shows	\$50.00 per member	
300 Organizational Maintenance			
301	Background Checks	renewals and volunteers	Removed in 2014
302	Public Event Insurance	additional insurance for public events	
303	District Dues	Annual District 8 4-H Awards Payment	
304	Livestock Supplies	trailer tires, equipment, etc.	
305	Supplies	resource materials, paper, pencils, new club or project equipment (banners, flags, and gavel), postage stamps, miscellaneous needs	
306	Travel	Section 26 of the Bell County 4-H Membership Advisory Board Financial Management Polices: Reimbursement Policy	
307	Miscellaneous County Expenses	lunches, special events or projects, special requests, rental vehicles	
308	Bank / Quickbooks	other charges, new checks and deposit slips	
309	Financial Review	yearly financial review of the Bell County 4-H finances	
310	ShoWorks	yearly renewal of Fair software	
400 Sponsorships and Events			
401	County Camp Fees	Transportation & Chaperon fees	

Bell County 4-H Membership Advisory Board Financial Budget Line Items Explanations

402	Leadership Lab	registration fees	
403	Texas Congress (even years only)	registration fees	
404	National Recordbook Winner Trip	registration fee	
405	National Congress and Conference	registration fees	
406	National Contests	registration fees	
407	Leader Training / Certifications	fees to train adult leaders (judging, specialty, etc.)	
408	Holiday Classic District Livestock Events	sponsorship payment	
409	EEA Enrollment Scholarships	EEA Grant \$ for membership enrollment scholarship by application only	
410	Open House	prizes, supplies and expenses	
411	Promotional Activities	registration fees and supplies	
412	Awards and Banquet	Awards for county, district, state and national events, contests workshops, volunteers and sponsors. Banquet decorations and supplies.	
413	Bell 4-H Scholarships	scholarships by application and essay, reviewed by a non-4-H committee	
414	Club Disbandment / Enrollment	club disbandment: income from non-active clubs (4-H Club Bylaws ARTICLE IX: Club Disbandment) enrollment scholarships: ½ enrollment fee (other ½ from club account)	
415	Elected District 8 and State 4-H Officers	reimbursement	
416	State / National Appointed Leadership Positions	Reimbursement up to \$500 per position	
417	State Water Ambassadors	Donations to Water Ambassador Expenses	Outside Funding not a budgeted line item
500 Fund Raisers / Donations			
501	Hunter Spectacular	- income: ticket selling, sponsors, carnival and auctions - expenses: ticket developing, carnival prizes and supplies, auction items, decorations, 10% return to clubs	
502	T-Shirts and Hoodies	- income: selling - expenses: developing	
503	Expo for Central Texas State Fair	income of \$6000: 4-H members help with State Fair @ EXPO	
504	Fuddruckers Donations	% of food purchases	Removed in 2015
505	Tractor Supply Company (Paper Clovers) Donations	% of income from members and TSC selling Paper Clovers (Fall and Spring)	
506	Club Disbandment / Enrollment	club disbandment: income from non-active clubs (4-H Club Bylaws ARTICLE IX: Club Disbandment) enrollment scholarships: ½ enrollment fee (other ½ from club account)	Moved to 414 line item
507	Miscellaneous Income	Donations, Memorials, etc.	
508	Reserve Fund		
509	Bank Transfers		
600 Bank Accounts			
601	Savings	for emergency / up to \$35,000 in reserves and cannot be spent without prior specific approval	
602	Checking	Incomes and expenses	
610	Savings Monthly Interest	interest added	