



ADDING A CREDIT CARD FOR PAYMENTS

1. Click the “Check Out” button at the bottom of the “Cart” screen.

You are not finished yet! You will need to confirm in the upcoming steps.

REGISTRATION INFORMATION			
Event	Registrant Type	Registration Fee	
TEST	Contestant	\$0.00	

ENTRIES			
Modify	Entry #	Item/Description	Amount
Edit	129117	Entry Fee	\$0.00
(entry detail)	129117	Categories Entering::	\$10.00

[<< Previous](#) [Delete Cart](#) [Check Out >>](#)

2. Click the orange “Add New Credit Card” link.

Note: You cannot change or delete this information out until the next time you pay for an event or enrollment.

Payment TEST

Payment

Pay with an existing card	Credit Card No.	Cardholder Name
Add New Credit Card		

Pay using a non-electronic method

County/Club 4H Check

Billing Information is Incomplete [Edit Billing Information](#)

[<< View Cart](#) [Select Payment Method >>](#)

3. Enter billing first name, last name, address, city, state, zip, email, credit card type, credit card number and credit card expiration date.
4. Click the “Add Credit Card” button at the bottom of the screen.

Add a New Credit Card

First Name:

Last Name:

Address:

City:

State:

Zip:

Email:

Credit Card Type:

Credit Card Number:

Credit Card Expiration:



[Add Credit Card](#) [Cancel](#)



ADDING A CREDIT CARD FOR PAYMENTS

5. Check the credit card information that was entered for accuracy.
6. Click the Mastercard/Visa button.
7. Click the “Select Payment Method” button.

Payment

Pay with an existing card	Credit Card No.	Cardholder Name
<input checked="" type="radio"/> MasterCard	5xxx-xxxx-xxxx-1234	First Name Last Name
First Name Last Name Address listed on CC billing statement College Station, TX 77845		Edit Billing Information Delete Payment Option

Add New Credit Card

Pay using a non-electronic method
<input type="radio"/> County/Club 4H Check
Billing Information is Incomplete Edit Billing Information

[<< View Cart](#) [Select Payment Method >>](#)

The credit card will NOT be charged until the event coordinator approves the registration or the county offices approves the enrollment. All events are approved by the person in charge of the event. The contact information on the event can be found on the Texas 4-H Calendar of events at: <http://texas4-h.tamu.edu/calendar>