



2016-2017 4-H YEAR REQUEST TO TRANSFER MEMBERSHIP

Any 4-H family requesting their membership be transferred from one county to an adjacent county due to geographic reasons will complete this form. The form must be submitted thirty (30) days prior to membership being transferred. Membership will not be considered active in the adjacent county until form has been approved by all parties and official notification has been received by the Extension Office/Agent in the transferring county.

Is this a family or individual member transfer request: Family Transfer Individual 4-H Member

Name of 4-H Members: _____	Age: _____	Grade: _____	
_____	Age: _____	Grade: _____	
_____	Age: _____	Grade: _____	
_____	Age: _____	Grade: _____	
_____	Age: _____	Grade: _____	
_____	Age: _____	Grade: _____	

County of Residence: _____

County Requesting Membership be Transferred to: _____

Reason for Membership Transfer (please provide a detailed explanation for your request to transfer membership):

Submitted by: _____
 Printed Name of Parent/Guardian Signature of Parent/Guardian Date

Form Routing:

Approved	Denied		Date
		County Extension Agent - County of Residence	
Approved	Denied		Date
		County Extension Agent - County Transferring To	
Approved	Denied		Date
		District 4-H Specialist	
Approved	Denied		Date
		District Extension Administrator	
Approved	Denied		Date
		Associate Director for County Programs	
Approved	Denied		Date
		Texas 4-H Youth Development Program Director	

Routing Instructions: Upon completion of the form being routed, the Texas 4-H Office will return the form back to the county from which the 4-H member/family is transferring out of. It is the responsibility of the transferring county to notify the 4-H family and the receiving county as to the status of their request.