**Club Manager Monthly Calendar for Clubs**

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**August:**

* 4-H Members and Parents fill enroll online and pay $1 for club insurance, $2 if horse club member
* Program Suggestion: Go over 4-H Motto and Pledge and what is 4-H…4-H Orientation
* Read and go over 4-H newsletter and handbook
* Forward all emails to 4-H members
* Ask for 4-H members to do booth for 4-H club or project at Open House(let office know what they signed up for)
* Attend 4-H Banquet

**September:**

* Do August Calendar if no meeting until September
* Program Suggestion: 4-H Food Challenge
* Go over 4-H Handbook/4-H Orientation
* County-wide 4-H Fund Raising Tickets and money due to Club Managers
* Read and go over 4-H newsletter
* Forward all emails to 4-H members
* September 1- Turn in Club Report
* 4-H Open House (Clubs are represented to talk about their 4-H clubs)
* County Council Meeting
* Club Officers attend County Club Officer Training

**October:**

* Program Suggestion: 4-H members share 4-H Projects and Opportunities Available in 4-H/Halloween Arts and Crafts
* Read and go over 4-H newsletter
* Forward all emails to 4-H members
* Turn in Club Report and Report for Newsletter
* County Council Meeting
* October 31- Enroll Online
* Hunter Spectacular BIG FUNDRAISER!

**November:**

* November 2nd- Charter Packets due to County Extension Office
* Program Suggestion: Scholarship Training and Recordbook Training
* Read and go over 4-H newsletter
* Forward all emails to 4-H members
* November 1st- Turn in Club Report
* County Council Meeting

**December:**

* Bell County Youth Fair Entries Due
* 4-H Enrollment deadline to enter Bell County Youth Fair
* Pick up Containers for Bell County Youth Fair
* Program Suggestion: Happy Holidays Party
* Read and go over 4-H newsletter
* Forward all emails to 4-H members
* Turn in Club Report
* Bell County Youth Fair Entries and Entry Fees are Due to CEO

**January:**

* Program Suggestion: Bell County Youth Fair- Hand out containers, Go over BCYF book, and ask a superintendent to come and talk about Bell County Youth Fair
* Read and go over 4-H newsletter
* Forward all emails to 4-H members
* Turn in Club Report
* County Council Meeting
* Homeschool eligibility forms due January 18th

**February:**

* Some may use this as a FREE month of meetings because of BCYF
* Program Suggestion: Guest Speaker (Might ask another club for a suggestion or a 4-H member to find a speaker)
* Read and go over 4-H newsletter
* Forward all emails to 4-H members
* February 1- Turn in Club Report

**March:**

* Program Suggestion: 4-H members do their Share The Fun and Educational Presentations for practice
* Read and go over 4-H newsletter
* Forward all emails to 4-H members
* March 1- Turn in Club Report
* County Council Meeting

**April:**

* Program Suggestion: 4-H members do their Share the Fun and Educational Presentations for practice (May is contest so this will help them get ready!)
* Read and go over 4-H newsletter
* Forward all emails to 4-H members
* April 1st- Turn in Club Report
* County Council Meeting

**May:**

* Program Suggestion: Guest Speaker or Do something Fun for summer
* Elect officers
* Read and go over 4-H newsletter
* Forward all emails to 4-H members
* May 1st- Turn in Club Report
* Turn in May Club Report by June 1st