

## Agriculture and Life Sciences Complex Usage Guidelines

### General Policies

1. Pursuant to Texas A&M University regulations, a concessions permit is required for all events involving concessions, save for specific exceptions. The concessions permit, list of exceptions, and concessions regulations can be found at:  
<http://studentactivities.tamu.edu/concessions>
2. Pursuant to Texas A&M University regulations, a food distribution permit may be required for your concession event. The food distribution permit, food handling rules, and guidelines for when it is necessary can also be found at:  
<http://studentactivities.tamu.edu/concessions>  
With additional food distribution and preparation information found at:  
<http://ehsd.tamu.edu/FoodSafety.aspx>
3. All events, informational or concession, will be required to fill out the Agriculture and Life Sciences Complex Usage Request Form and submit a copy to the building manager, Paul Gregg (phone: 979-777-2766, email: [paul.gregg@ag.tamu.edu](mailto:paul.gregg@ag.tamu.edu), office: AGLS 517F). The AGLS-ALCT Usage Request Form can be found at:  
<http://aglscomplex.tamu.edu/resources-for-occupants/>
4. All events, informational or concession, will be limited to a maximum duration of one working week. Students or staff wishing to extend an event longer than one working week must procure approval from both their respective Department Head and the Office of the Vice Chancellor of Agriculture and Life Sciences.
5. Users must provide their own tables, chairs, tablecloths, signs, etc
6. Users must provide a trash can and are responsible for emptying it if event will generate waste (i.e. – napkins, wrappers, and plasticware at a concession event)
7. Users are responsible for leaving the facilities clean and orderly after use and are responsible for any damages incurred. A clean-up charge may be assessed if the facilities are left unclean.
8. Users are not allowed to set up in an area which will impede the flow of traffic through the building

### Barbecue/Smoker Policies

Barbecues and smokers may be used provided all the above policies are adhered to as well as the policies listed here:

1. Barbecues and smokers are NOT allowed to be set up during any Texas A&M Game Day event.
2. Barbecues and smokers must be set up in the designated area (see maps)
3. Set up area is limited to barbecues and smokers ONLY, no vehicles will be allowed to park in this area. Vehicles must be parked in an appropriate lot or paid visitor's space.
4. Barbecues and smokers must be set on plywood, Masonite, or similar material in order to catch grease drippings or ash
5. An appropriate fire extinguisher must be available

6. Users will not be allowed to pour out or otherwise dispose of grease or liquids on site; grease or liquids must be poured in an appropriate container and removed by users after they are finished cooking.
7. Users will be held responsible for any damages to sprinklers or landscaping resulting from use of a barbecue or smoker