

**TEXAS EXTENSION EDUCATION ASSOCIATION
FALL BOARD MEETING
NOVEMBER 9 – 11, 2016
4H CENTER, BROWNWOOD, TEXAS**

Wednesday, November 9, 2016

Meeting called to order at 7:02 P.M. by Millie Barrow, President

Millie Barrow informed attendees that if they preferred not to work on the assigned committees, to discuss it with her.

Millie Barrow informed the Board that Grace Glaze, Alumnae Chair would arrive the next day and Debbie Gillespie, District 12 Director would not be in attendance.

Millie Barrow led opening prayer.

All members said pledge to the American and Texas Flags.

Betty Baughn, 1st Vice President of Leadership led the Board in the TEEA Creed and Prayer.

The Board recited the TEEA Motto – Family Education Leadership Service.

Clara Ball, Education Chair, District 4, gave the Thought of the Day.

Millie Barrow explained that when replying to the Roll Call; answer by saying present and tell a little about your self.

Rexine Scarborough, Secretary, called the roll.

Glenda Gibson, District 2 Director, gave the Credentials Report – 23 members, 1 advisor with a voting strength of 23.

Members voted to accept the Agenda presented by Millie Barrow.

Millie Barrow welcomed the Board Members. Also she reminded all members to take notes.

Rexine Scarborough read the minutes of the September 2016 State Conference meeting – approved with correction. Correction was: add \$5,664.69 presentation to Mark Carol, Extension Program Specialist for the 4-H Conference Center at Brownwood.

Millie Barrow appointed Carrol Davig, Brenda Camp and Linda Rogers to approve minutes. LaJuana Thames, Ellen Manning, Barbara Sampson, and Glenda Gibson were

appointed Tellers. Clara Ball was appointed to collect Coins for Friendship and Dollars for Scholars.

Kay Jacob, Treasurer, presented the Treasurer's Report.

There was no correspondence.

Dr. Joyce Cavanagh gave an update on Texas A&M AgriLife Extension: She encouraged us to go the TEEA web site to get State Conference programs and materials to present the programs in the districts and counties. The 2016 programs will be posted shortly.

Millie Barrow presented the Executive Committee recommendations:

To be included in the MOA with the Texas 4-H Foundation that each District must present a written report to explain how the donated TEEA money is spent. If no written report is received from a District, then the monies are to be returned to TEEA.

Due to the change of 4-H Roundup Foundation regarding scholarships, only scholarships of \$3,000.00 will be presented at the 4-H Roundup. TEEA will present the 12 - \$1,000.00 scholarships at each District's Spring Conference and will also be announced at the TEEA State Conference. The TEEA State President will no longer attend the 4-H Roundup. All information regarding the \$1,000.00 District Scholarship will be changed in the TEEA Manual informing 4-Hers of this decision.

Both recommendations were voted on and passed.

Violet Alexander, District 10 Director, made a written motion: that in the 2017-2018 budget to no longer sponsor the \$500.00 at Texas 4-H Roundup for Consumer Decision Contest. Motion Seconded by Connie Berry. Motion passed.

2017 TEEA State Conference, September 12 and 13, 2017 update was given by Claudine Hare, District 9 Director and Carrol Davig, District 11 Director.

Theme: The Great Outdoors – Wildflowers, Lakes, and Wildlife.

Location – Horseshoe Bay Resort, Horseshoe Bay, Texas (outside Marble Falls, Texas)

District 9 will be responsible for: Country Store, Podium, Photo Shoot, Message and Memory Board.

District 11 will be responsible for: Cultural Arts, Door Prizes, and Alumae Luncheon Decorations.

District 9 and District 11 will be responsible for 2 early bird and 2 optional workshops being presented at state conference.

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Both Districts will do the table decorations for the Closing Banquet.

Millie Barrow asked for District Night out ideas for State Conference. She recommended having functions at Horseshoe Bay to help with the State's quota. There will be a 25-30% gratuity but no sales tax. She reminded the Directors that she needs to get information on size of rooms needed for District Functions.

Millie Barrow announced that a letter to declare candidacy is due to TEEA District Directors by March 1 and to TEEA State President by May 1. Position openings for 2017-2018 are: President Elect, First Vice President for Leadership, and Treasurer.

Millie Barrow reminded the District Directors that she needs the date and location of the Fall Training meetings and Spring Conferences.

Millie Barrow reminded the Directors that the fall meeting is for training, it is not a business meeting.

Millie Barrow went over the dates and locations for future TEEA State Conferences:

September 10-13, 2018 – Host Districts 6 & 7, West, Abilene
September 9-12, 2019 – Host Districts 10 & 12, South
September 14-17, 2020 – Host Districts 1 & 2, North

Millie Barrow asked for suggested area to hold future conferences so the areas could be invited to the Spring Board meeting to present their facilities so the Board can work on the details.

Set dates for Brownwood:

Spring Board Meeting – May 8-10, 2017
Fall Board Meeting – November 8-10, 2017
Spring Board Meeting – May 7-9, 2018.

Gayle Pomykal asked if the Director Elect could attend the Board meetings. It was explained that if the Director Elect wanted to pay for their expenses or if the District wants to pay for their attendance, it was okay. The State will not pay for them to attend. They should attend the Spring Board Meeting prior to taking office in the fall.

Millie Barrow reminded the Board of the committee meetings tomorrow. She told the Financial Review Committee that the forms to be completed are in the manual. She reminded all to read the duties of the committee they are on.

Coins for Friendship and Dollars for Scholars will be collected tomorrow. Also, bidding for the Silent Auction items is open. The Board was reminded that the Silent Auction money helps provide equipment/supplies needed by the Board.

Meeting suspended at 9:57 P.M., will resume tomorrow morning at 8:30 A. M.

Thursday, November 10, 2016

Prayer for breakfast was led by Jan Meador.

Breakfast at 7:30 A.M.

Meeting called to order at 8:30 A.M. by Millie Barrow, President.

Coins for Friendship and Dollars for Scholars will end today.

Prayer led by Ellen Manning.

Thought for the Day was given by Clara Jones.

Glenda Gibson gave the Credentials Report – 24 voting – 1 Advisor.

Millie Barrow informed the District Directors that the Membership List and dues are due. The List and monies are to be sent to Kay Jacob, Treasurer and a copy of the List is to be sent to Millie Barrow, President and Lela Goar, Messenger Editor.

Address changes should be sent to Lela Goar so that she can be sure the Messenger gets to the correct address and return postage is not charged.

Silent Auction will close at 5:30 P.M...

The 4-H 2017 Wish List for the 4-H Center was presented by Mark Carol. Mark stated that the dining chairs were a preference. Mark showed us a promo video that is on the web site. He also mentioned that the Mission Possible Camp could use more help for the disabled.

The Board will review the Wish List and discuss it in the morning meeting.

Committee meetings began:

9:20 – Financial Review – Teller – TEEA Sales
9:50 – Alumnae – Adult Scholarship – Approval
10:40 – Elections – Cultural Arts – Credentials
11:10 – Bylaws – Expenditures – Name Badges
11:30 – Education Chairs Meeting

Lunch 11:45 – 1:00 P.M.

Prayer for Lunch – LaJuana Thames

Meeting called back to order at 1:00 P.M. by Millie Barrow, President.
Millie Barrow stated that we would visit the Climbing Wall after breakfast in AM,

Resumed committee meetings:

1:45 – Manual – Resolution – Media

2:10 – Finance – Leadership – CVU

Regrouped at 3:20 P.M.

Committee Chairpersons began to give reports of their meetings:

Leadership – Betty Baughn

Bylaws – Betty Baughn – Suggested that there be a Treasurer Elect added.

A written motion was made by Clara Ball, that the Treasurer's term become 3 years with a Treasurer Elect be elected during year 2 of the 3 year term. The Treasurer Elect will receive training during year 3 of the Treasurer's term. Motion was seconded by Brenda Camp. Motion was passed by a vote of the Board.

Manual – Violet Alexander

Credentials – Glenda Gibson

Finance – Grace Glaze

Expenditures – Claudine Hare

Resolutions – Ellen Manning

Adult Scholarship – Violet Alexander

Alumnae Scholarship – Grace Glaze

Election – Clara Jones

TEEA Sales – Angela Pierce

Finance Review – Clara Jones

Media – Gayle Pomykal

Approval – Carrol Davig

Teller – LaJuana Thames

CVU – Claudine Hare

Name Badge – Clara Jones

Cultural Arts – Carrol Davig

Messenger – Lela Goar

A written copy of each report is attached.

Millie Barrow reminded the Board to submit any suggested changes to the Manual to the Manual Committee.

Barbara Sampson, 4-H Representative, gave a 4-H Foundation report.

Millie Barrow announced that Coins for Friendship, Dollars for Scholars, and Silent Auction would end at 5:30 PM.

Adjourned at 5:15 PM for dinner and party.

Dinner Prayer – Grace Glaze.

Friday, November 11, 2016:

Breakfast Prayer – Connie Berry

Breakfast at 7:30 A.M.

Visit to Climbing Wall

Meeting called back to order 8:30 AM., by Millie Barrow, President.

Prayer – Lela Goar

Thought for the Day – Barbara Sampson

Credentials Report – Glenda Gibson – 23 Members – 1 Advisor

Kay Jacob, Treasurer announced funds collected:

Silent Auction - \$ 539.00

Dollars for Scholars - \$ 85.22

Coins for Friendship - \$ 214.17

District Director Training Meeting – 8:45 A.M.

Education Committee Meeting – 8:45 A.M.

Regrouped at 10:00 AM.

Jan Meador, 2nd Vice President of Education, gave a report of the meeting. The following programs are being prepared for State Conference:

Who Do You Think Are Your Ancestors – LaJuana Thames

Benefits of Healthy Bedtime – Gayle Pomykal

Constitution Constituting America – Clara Ball

Making End of Life Plans or Gun Safety – Linda Rogers

Report of District Director Training was given by Betty Baughn:

Chapter 5, 6, & 7 Importance of reports being turned in on time.

Went over Monthly Report for County Chair to complete on a monthly basis.

Report of District Director Training was given by Kay Jacob:

Membership List, Officer List, and EIN's 990.

Millie Barrow reminded the Board of the importance of changing updated pages in the Manual.

Lela Goar asked us to please take extra Messengers back to your Districts.
Reminded of the Spring Board Meeting May 8-10, 2017

Millie stated that Horseshoe Bay has offered us the same contract if we will return for our State Conference in 2019. The Board suggested that Millie pursue the return in 2019.

Suggested locations: 2020 – Lubbock or Amarillo
2021 – Waco, Temple, College Station, Granberry, Georgetown and San Marcos
2022 – Tyler

A written motion was made by Barbara Sampson, seconded by Lela Goar, that TEEA give our Coins for Friendship fund to help fund chairs for the dining room. Motion passed.

Millie Barrow announced that the laptop and printer on the table was available to any Board Member that needs one. They are extra.

Grace Glaze asked that the scholarships be promoted and to bring Silent Auction items to the State Conference.

Meeting adjourned at 10:31 A.M. by Millie Barrow.

Minutes approved with corrections.

Corrections made. February 16, 2017

Respectively Submitted By:

Rexine Scarborough,
Secretary

Approval Committee:

Carrol Davig, Chair

Linda Rogers

Brenda Camp