

4-H Club Meeting Notes

Take notes during the meeting on this page. Members giving reports should give secretary a copy of the written report to file in the secretary's handbook.

Place	Date		Time
Club Officer Presiding		Secretary	
Inspiration			
U.S. Pledge			
4-H Motto, Pledge, and Prayer			
Number Members Present			
New Members and/or Guests			
Minutes			
Correspondence			
Treasurer's Report			
Other Reports			
Unfinished Business			
New Business			
Introduction of Program			
Program			
Announcements			
Adjourn			
Recreation			
Refreshments			