

Form a New Club



☐ **Contact Harris County Agent**

☐ **Charter:** “permit” issued annually for use of the 4-H club name and emblem

☐ **Bylaws:** includes list of officer positions and duties, procedures to dissolve club

☐ **EIN:** Employer Identification Number from the Internal Revenue Service

☐ **Budget:** annual budget if 4-H club has bank account or manages monies

☐ **Club Bank Account Info** (if applicable)