

**This is an example of the agenda that will be followed the day of the review.**

## **Extension Program and Compliance Review Agenda**

### **➤ Meeting with Entire County Extension Faculty**

#### **➤ Orientation**

- ★ Introductions and Purpose of Review
- ★ Benefits of Extension Program and Compliance Review

#### **➤ Quiz on Terms and Terminology**

#### **➤ Faculty Highlights of Success Stories**

#### **➤ Joint Program Review**

- ★ Observation Record
- ★ Staff Involvement and Program Management
- ★ Americans with Disabilities Act
- ★ Program and Organizational Support
- ★ Interdisciplinary Programs
- ★ Audit of Accounts

#### **➤ Individual Program Reviews**

- ★ Educational Effectiveness and Quality

#### **➤ Exit Conference for Recommendations and Follow Up Procedures**

#### **➤ Questions/Answer**

#### **➤ Adjourn**