

**TEXAS AGRILIFE EXTENSION SERVICE
REPORT OF COUNTY OFFICE CONFERENCES**

Date: _____ County: _____ District: _____

Conference began at: _____ and adjourned at: _____

Agents Absent: _____

Reason for Absence: _____

Signature of Agent who Presided: _____

(Provide one copy to each county staff member. Send ONE copy to the district office.)

SUBJECTS DISCUSSED:

ACTION TAKEN AND ASSIGNMENTS MADE:

SIGNATURES OF COUNTY STAFF MEMBERS ATTENDING:

_____	_____
_____	_____
_____	_____