

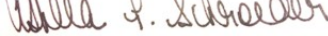
Memorandum

Date August 18, 2017

TO: Dr. George Cunningham, Chair  
Graduate Council

THROUGH: Dr. David Reed,  
Associate Dean for Graduate Programs

THROUGH: Dr. David Reed, Chair  
Graduate Program Council

FROM: Ashlea P. Schroeder   
Academic Advisor IV, Biological and Agricultural Engineering

RE: Approval of distance and shortened courses (non-traditional)

The learning outcomes on the syllabi used for the face to face version of the distance courses were compared with the distance section syllabi. Both the face to face and distance courses had the same learning outcomes. Learning outcomes for the non-traditional courses were equivalent to the traditional course.

The contact hours listed for the face to face and distance course were the same on both syllabi. Course instructors said they used the same content for the face to face courses for the non-traditional courses. These courses have been reviewed by a faculty committee for content and has been verified to have at least one hour of direct faculty instruction and a minimum of two hours out of class student work for one hour of credit.

201811	30231	BAEN	627	700	ENGR ASPECTS PACKAGING
201811	24356	BAEN	661	700	EXPRMNTAL METHDS IN BAEN