

**ARTICLE I - PURPOSE**

The Student Development and Mentoring Committee (“Committee”) of the Bioenvironmental Sciences Professional Board (“Board”) shall assist with mentoring students and bridging their development into environmental professionals with the public, private, educational, and non-profit sectors. Additionally, the committee will assist in the identification of potential internship, externship, and employment opportunities with the public, private, educational, and non-profit sectors for students.

**ARTICLE II – AUTHORITY AND RESPONSIBILITIES**

The Committee’s general responsibilities shall be to develop student mentoring strategies and programs on behalf of the BESC board and deliver opportunities for potential internships, externships and employment for students. In carrying out these general responsibilities, the Committee shall recommend to the Board needed action or policies relating to the following matters:

1. Student Mentoring with respect to professional development.
2. The identification of potential internship, externship, and employment opportunities for students.
3. Development of systems and programs that facilitate opportunity for students to connect with the public, private, educational , and non-profit sectors.

The Committee shall report progress regarding the development of these efforts and make recommendations to the BESC Professional Board at BESC Executive Committee meetings.

**ARTICLE III - COMPOSITION**

The voting membership of the Committee shall be no less than three members of the Board and no more than seven members of the Board. Committee members shall be appointed by a majority vote of the voting members of the Board upon recommendation of at least two voting Board members. Committee appointments shall be made at the first meeting of the academic year of the Board for a two year term.

The Committee shall elect a Committee Chair and Committee Co-Chair by a majority vote of all Committee members.

#### **ARTICLE IV - MEETINGS**

The Committee shall meet at least twice annually in conjunction with the regular meetings of the Board or at any other time upon the call of the Committee Chair, upon written request of the Board Chair, or upon a majority vote of the voting members of the Board.

Notice of the Committee meetings shall be given to all Committee members at least 14 days in advance, but less notice may be given when there is a need for urgent action by the Committee. An agenda shall accompany the notice of every meeting of the Committee when feasible. Development of the agenda shall be the responsibility of the Committee Chair and Co-Chair.

The Committee shall keep minutes of all meetings and its members shall vote upon the recommendations made by it.

#### **ARTICLE V - ADOPTION**

This Charter was approved by the Committee and adopted by the Board on December 7, 2012.