



Good Faith Effort Entry Overview

HUB Overview

February 11, 2013

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Once you are ready to create an order, how do you record your good faith effort?

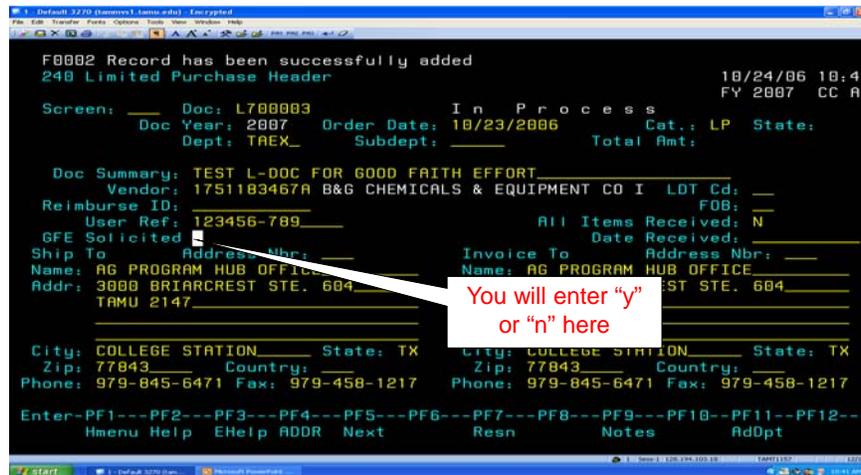
What is a Good Faith Effort?

- Making an effort to do business with Historically Underutilized Businesses (HUBs) by contacting the required number of HUB vendors

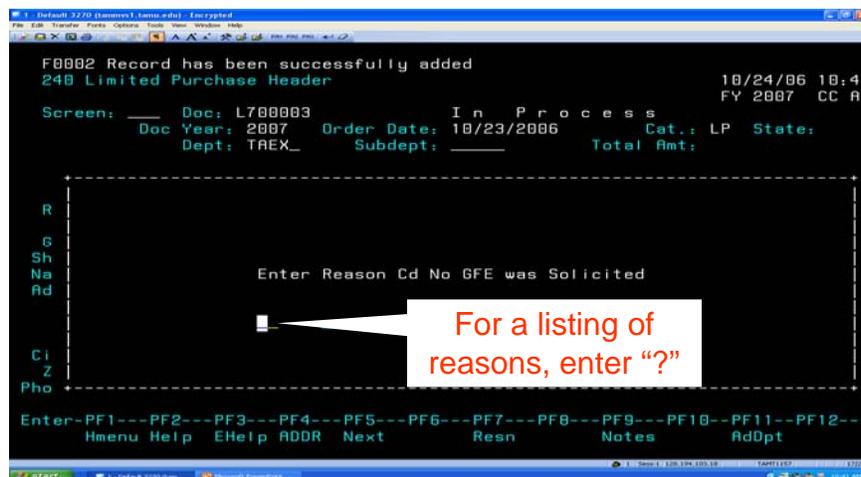
Why does this have to be submitted?

- Helps our agency document that we have been making the required good faith effort
- Required to meet legislative and Texas A&M System requirements

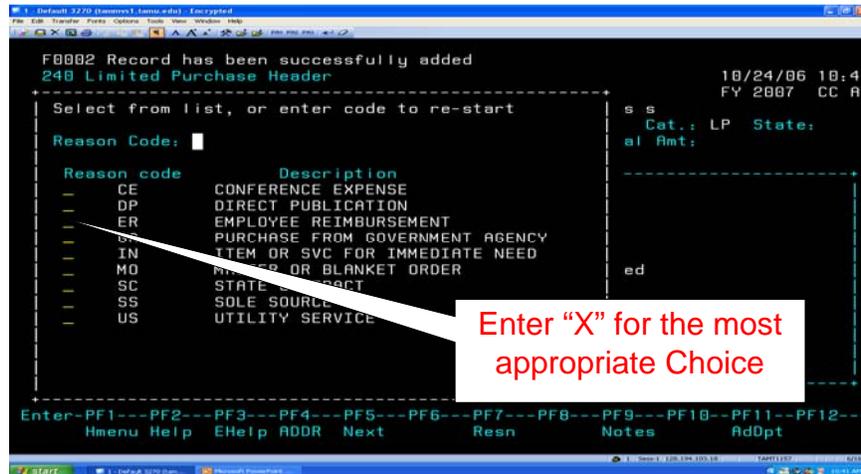
Reporting screen in FAMIS



If you enter "N" this will appear



Reasons for No GFE



If you enter "Y" to GFE, you will continue to add items as usual...



XF7012 Only Values on IAFPR-PQ-RESP-CD are valid - Type ? to View
 246 Good Faith Effort Response - Limited Purchases 10/24/06 11:01
 B&G CHEMICALS & EQUIPMENT CO INC FY 2007 CC RE
 Screen: _____ Doc: L700003

Dept./Sub Dept.: TRAX_ _____ GFE Bids Solicited: Y
 F Src State ID Vendor Name Gn Eth Rsp Amount Bid Aw

F	Src	State ID	Vendor Name	Gn	Eth	Rsp	Amount	Bid	Aw
F		17511034677	B&G CHEMICALS & EQUIPMENT CO I			B		2500.00	Y
A	F	*							

Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
 Hmenu Help EHelp Next Resn

Reported Date: _____

** END OF DATA **

To search for a vendor, enter "*" or the first letter

XF7012 Only Values on IAFPR-PQ-RESP-CD are valid - Type ? to View

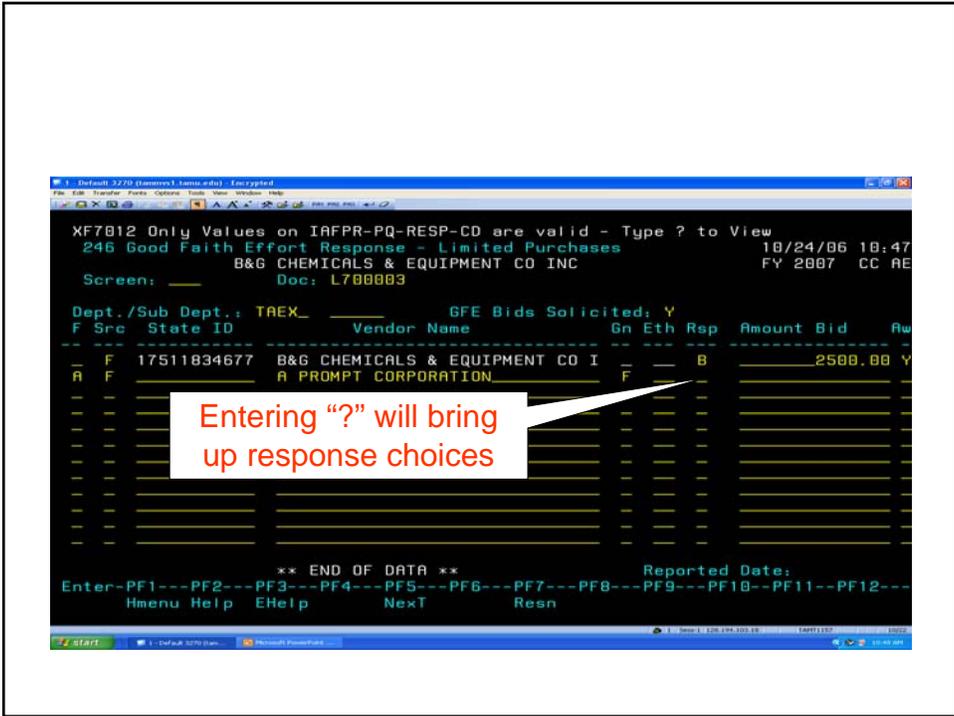
XF0043 Mark Vendor with an 'X' to select
 Screen: _____ Search: _____ Type: N (N,V)
 Include Frz/Del Vendors: N

Vendor Name	Vendor ID	Alias	Frz	Del	SHid	HUB
X A PROMPT CORPORATION	12225365240	N	N	N		
A&M TRAVEL SERVICES INC	17420627246	N	N	N		
ABLE LAND	17513294520	N	N	N		
ADVANTAGE COPY SYSTEMS	17524326430	N	N	N		
AIRBORNE EXP						
ALBERTSON'S						
ALBERTSON'S						
ALBERTSON'S						
ALBERTSON'S						
ALLIED GLOBAL						Y
ALTEX ELECTRONICS	17422308700	N	N	N		
AMERICAN ENVELOPE CO	13625071302	N	N	N		
APPLETREE	19430210530	N	N	N		

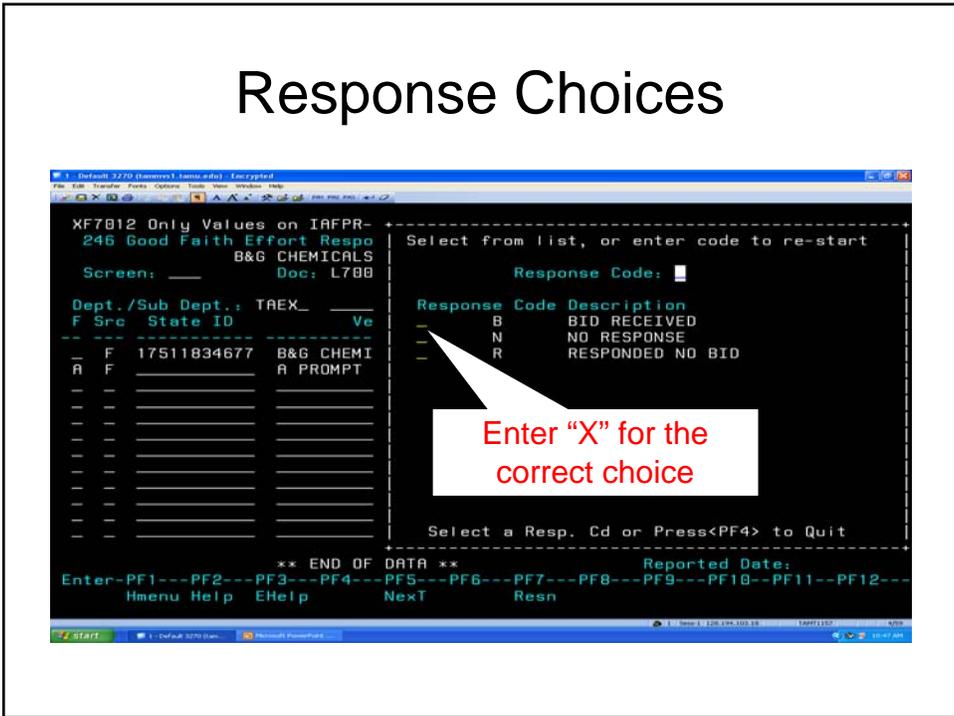
** More Vendors - Press <Enter> to View **
 PF4=Exit PF9=Bid PF10=Remit PF11=Order PF12=Main

Hmenu Help EHelp Next Resn

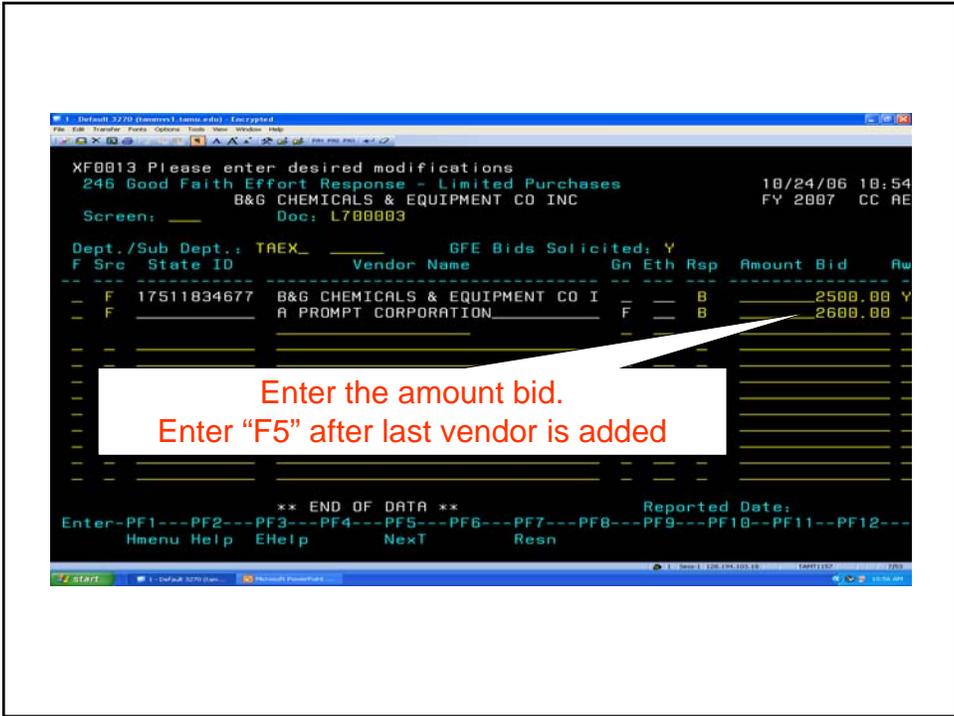
Enter "X" for the correct vendor



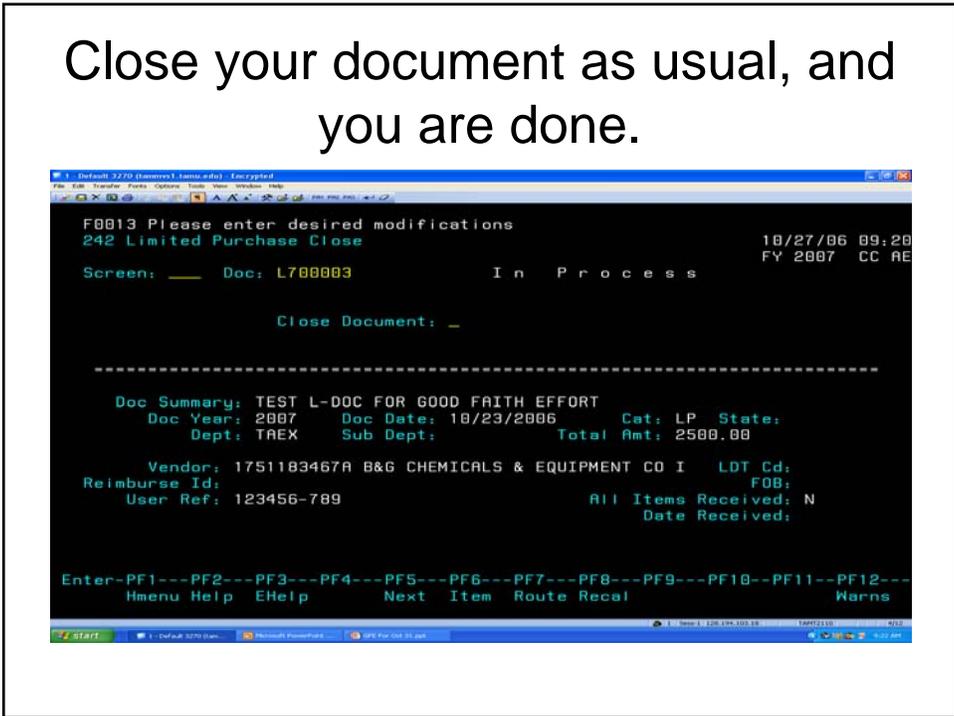
Entering "?" will bring up response choices



Enter "X" for the correct choice



Close your document as usual, and you are done.



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Buyer II